



भाकृअनुप-राष्ट्रीय कृषि अनुसंधान प्रबंध अकादमी
राजेन्द्रनगर, हैदराबाद-500030, तेलंगणा, भारत
ICAR-National Academy of Agricultural Research Management
(ISO 9001:2008 Certified)
Rajendranagar, Hyderabad-500030, Telangana, India
<http://www.naarm.ernet.in>; <http://www.naarm.org.in>
Phone No. 040-24581393/390/366 : Fax No.24581393 / 24015912



Tender Notice No.5-483/16-17/PS/

Dated 14th February, 2017

INVITATION FOR TENDER ENQUIRY
FOR **TOWER AIR CONDITIONERS**
IN SINGLE BID SYSTEM

NAME AND ADDRESS



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TENDER DOCUMENT

Invitation of Limited Tender Enquiry for

TOWER AIR CONDITIONERS

NAARM is a premier publicly funded Training and Research Management Organization under ICAR, DARE, Min. of Agriculture, Government of India. The Director, ICAR-NAARM Rajendranagar, Hyderabad – 500 030, Telangana, India now Invites sealed tenders for “TOWER AIR CONDITIONERS” in single bid system.

Terms and Conditions:

1. Important Dates :

1.	Starting date of downloading the Tender Document	15/02/2017	1100 hrs
2.	Last date for downloading of Tender Document or any addendum / corrigendum	01/03/2017	1600 hrs
3.	Last date and time for submission of Tenders	02/03/2017	1400 hrs
4.	Date and Time for opening of Tenders	03/03/2017	1500 hrs

1. **Down Load** : Tender document can be downloaded from the NAARM website <http://www.naarm.ernet.in/> from **15/02/2017** and in such cases, participation in the tender will be subject to remittance of the prescribed cost of EMD along with the Tender.

2. **Cost of Tender document** : The cost of Tender document is free.

3. **Earnest Money Deposit**: The vendors has to submit an EMD of Rs.10,000/- (Rupees Ten thousand only) along with tender document and drop in the Tender Box placed at Purchase Officer Room of Administrative Block, before due date and time indicated in the notification. The tenders will not be considered at any cost without EMD. EMD in the form of crossed Demand Draft/Bankers cheque drawn from any commercial bank *in favour of* “ICAR Unit – NAARM A/c.”, payable at Hyderabad should be enclosed with the tender. The bidder has to submit EMD with the Tender Document except those who are registered with Central Purchase Organization (CPO), National Small Industries Corporation (NSIC), SSI units registered with NSIC or the concerned Ministry or Department. The unsuccessful bidders EMD will be returned soon after the finalization of Tender, where as the successful bidders EMD will be returned subject to furnishing the required Performance Security/Security Deposit.

4. **Submission**: Tender with proper superscription on the cover should be submitted in the Office of the Director, ICAR-NAARM, Rajendranagar, Hyderabad – 500 030, Telangana, on or before the due date and time as given in the tender document.

5. **Due Date**: The last date for receipt of tenders is indicated in Page No.1 of Tender Document. Tenders received after due date and time will not be considered by the Academy will not be responsible for postal delays.

Rajhu
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6. **Note:** The Envelope containing the tender, as well as all subsequent Communications should be addressed/delivered to: **Director, ICAR-National Academy of Agricultural Research Management, Rajendranagar, Hyderabad – 500 030, Telangana, India**

7. All communications must be addressed to the above Officer by designation but not by name.

8. **Payment:** No advance payment is permissible. Payment will be made only after satisfactory supply and installation of the equipment in couple of weeks with due certification of the concerned in-charges.

9. **Security Deposit:** The successful bidder has to furnish an amount equivalent to ten (10) per cent of the order value as **Performance Security Deposit** which will be refunded / returned only after satisfactory completion of the contractual obligations including warranty. The Security Deposit should be in the form of Demand Draft, Fixed Deposit Receipt or Bank Guarantee from any commercial bank and on which no interest will be paid.

10. **Bank details for e-payment:** The bank details may be furnished along with tender for making e-payment to the successful bidder

11. **Period of Validity:** The rates quoted shall be valid for a minimum period of **90 days** beyond the date of opening of tenders.

12. **Rates:** Rates should be quoted in the prescribed Price Schedule in Indian Rupees only.

13. **Taxes / Duties:** If taxes, duties, or any other charges over and above the rates quoted are payable by the Academy, actual / percentage of such taxes / duties / charges should be clearly indicated.

14. **Warranty: Comprehensive One Year onsite warranty (free maintenance) and 5 years on Compressor must be given** from the date of installation of the equipment and acceptance by the academy as specified in the Schedule of Requirements.

15. **Enquiry's on tender:** Any enquiry's regarding the tenders will not be entertained once the tenders are opened.

16. **Acceptance of tender:** Director, ICAR-NAARM reserves the right to accept or reject any of the tenders either in part or in full without assigning any reason thereof.

17. **Quantities:** Director, ICAR-NAARM reserves the right to reduce or increase the quantity of items at the time of placing the Purchase Order.

18. **Decision:** The Decision of the Director, ICAR-NAARM on any dispute in the matter will be final and legally binding.

19. **Jurisdiction:** All disputes including court proceedings shall be settled within the Hyderabad jurisdiction only.

20. **Rejection of tenders:** Tenders not complying with the above conditions are liable to be rejected.

21. Late submission of tenders & unsigned tenders shall not be entertained at any cost after specified date & time as indicated. **The tenders without EMD amount will not be considered.**

22. In the event of the date & time specified for tender receipt being declared as a closed holiday for purchaser's office, the due date for submission of tenders will be the following working day at the specified timings. NAARM does not hold any responsibility for postal delays.

23. The bidders/representatives who are going to attend the technical bid/financial bid opening may invariably bring authorization letter issued by the respective company/ firm for the purpose.

24. Director, ICAR-NAARM reserves the right to accept or reject any or all the tenders. Decision of the Director will be final and legally binding. All disputes will be subject to Hyderabad Jurisdiction only.

25. **IMPORTANT NOTE:** The bidder should submit the Tender Document alongwith Earnest Money Deposit(EMD) including schedule of requirements and technical specification item wise price mentioned in the Tender Document. The bid must be accompanied with earnest money deposit in the form of DD. In any case the bid without EMD/DD will not be entertained. The bid should be sealed properly by the bidder and duly super scribed and submit to the above office at the date and time specified above.

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26. Terms & Conditions:

- a. The rates are inclusive of all taxes, transport, royalty, octroi etc. and nothing extra will be paid on any account.
- b. Income Tax will be recovered from the gross amount of the bill as per rules.

(Stores & Purchase Officer)

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14/2/17

**SCHEDULE OF REQUIREMENTS AND FULL TECHNICAL SPECIFICATIONS
WITH COMPLIANCE**

Sl.No.	Description of the Goods	Compliance (Yes/No)	Specifications offered by the Tenderer
1.	<u>Specifications :</u> 2.5 Tons, Tower Air Conditioners, 3 phase, reciprocating, Aluminum Condenser Coil, Rotary and Scroll Compressor, Dual Protection Filter, Timer, 2.5 Ton, Split, Auto Restart, SUPC : SDL631018285		
	<u>Box Contents :</u> Main Unit, Remote Control, Copper Pipe, Warranty Card, User manual		
	<u>Standard Warranty :</u> 1 year Comprehensive, 5 year on Compressor		

Signature of the Bidder

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CHECK LIST

Please give page numbers to the tender document and all enclosures and also verify the following documents before submission of the tender in the sequence listed below, to avoid rejection or disqualification of your tender.

PLEASE NOTE THAT ALL RELATED XEROX COPIES MAY PLEASE BE ENCLOSED WITH THE TENDER DOCUMENT AS A PROOF

S.No.	List of the Documents to be enclosed with the Tender	Page No.	Enclosed (Yes/No)
1.	Earnest Money Deposit: EMD should be drawn on any Commercial Bank as indicated in the notice inviting tenders in favour of "ICAR UNIT – NAARM A/c" vide EMD D.D.No. _____ Dated: _____ for Rs. _____		
2.	Following documents as indicated in the tender document printed on the tenderer's letterhead with dated signature and seal.		
2 (a)	Tender Form		
2 (b)	Price Schedule with terms and conditions to be submitted in alongwith the Tender Document duly signed with date and Stamp		
2(c)	Certificates of registration for Sales Tax / VAT issued by appropriate Government for the required services with the seal of the tenderer to be enclosed.		
2(d)	The firm should submit Income Tax returns of previous 2 assessment years i.e., 2015-16 & 2016-17 along with the tender document.		
3.	The entire original tender document with seal and signature on each page at the time of submission of tender document(s) within the due date and the terms and conditions should strictly be followed before submitting the tender.		
4.	NSIC/SSI certificates registered with NSIC (if applicable) to be enclosed		
5.	Any other document or information as required in the tender document.		
			No. of Total Pages : _____

Signature and Seal of the Bidder: _____

Business Address: _____

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TENDER FORM

(To be filled in by the Tenderer duly printed on their letter head)

Tenderer's Ref.No. _____ Date: _____
From: _____ Grams: _____
_____ Phone No. _____
PIN _____ Fax No. _____

To
The Director
NAARM, Rajendranagar,
HYDERABAD – 500 030

Ref: Your Tender Notice Advt. No. _____ dated-----.

Dear Sir,

I/We hereby offer for your requirements detailed in the schedule hereto or such portion thereof as you may specify in the Acceptance of Tender at the **rates given in the said schedule and agree to hold this offer for 90 days for acceptance.** I/We shall be bound by a communication of Acceptance dispatched within the prescribed time and also execute agreement required in this regard.

2. I/We have understood the Instructions to Tenderers and General Conditions of Contract governing such contracts placed by Indian Council of Agricultural Research and its Research Institutes and the Special Conditions of Contract, and have thoroughly examined the details indicated in the Schedule to Tender thereof and am/are fully aware of the goods and/or services required and my/our offer to work/supply/provide the goods and/or services strictly is in accordance with the requirements.

3. D.D.No. _____ Dt. _____ for Rs. _____ (in words) Rupees
_____ only) drawn on (Bank)
_____ is enclosed towards Earnest Money Deposit.

The following pages have been added to and form part of this tender.

Yours faithfully,

Signature: _____

Name : _____

Address : _____

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PRICE SCHEDULE

(To be filled in by the Tenderer duly printed on their letter head)

Sl.No.	Description of the Goods	No. of Units	Amount (Rs.)
1.	Specifications : 2.5 Tons, Tower Air Conditioners, 3 phase, reciprocating, Aluminum Condenser Coil, Rotary and Scroll Compressor, Dual Protection Filter, Timer, 2.5 Ton, Split, Auto Restart, SUPC : SDL631018285	03 nos.	
	Box Contents : Main Unit, Remote Control, Copper Pipe, Warranty Card, User manual		
	Standard Warranty : 1 year Comprehensive, 5 year on Compressor		
	Total		
	Taxes if any _____ %		
	Grand Total		

Gross total cost: Rs. _____ (in figures) Rupees _____
(in words)

Signature: _____

Name: _____

Date: _____

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14/2/17