



भाकृअनुप-राष्ट्रीय कृषि अनुसंधान प्रबंध अकादमी  
राजेन्द्रनगर, हैदराबाद-500030, तेलंगाण, भारत  
**ICAR-National Academy of Agricultural Research Management**  
(ISO 9001:2008 Certified)

Rajendranagar, Hyderabad-500030, Telangana, India  
<http://www.naarm.ernet.in>; <http://www.naarm.org.in>



F.No.5-339/17-18/S&P  
3<sup>rd</sup> January, 2018

**NOTICE INVITING TENDER FOR SUPPLY OF PLUMBING & CARPENTRY ITEMS  
ON ANNUAL RATE CONTRACT BASIS**

ICAR-NAARM is a premier publicly funded Training and Research Management Organization under ICAR, DARE, Min. of Agriculture, GOI. One of its important mandates is to impart training to the Scientists. The Director, ICAR-NAARM invites Sealed Tenders in respect of the following **PLUMBING & CARPENTRY ITEMS** from the reputed firms/manufacturers / eligible bidders /authorized dealers / firms registered with NSIC/ SSI/ FIRMS of outstanding repute and actually dealing in the trade for supply of various **PLUMBING & CARPENTRY ITEMS** on Annual Rate Contract basis for a period of one year at the first instance for day to day official work as per the terms and conditions enclosed. The list of **PLUMBING & CARPENTRY ITEMS** for ICAR-NAARM is given in the **Annexure** attached with the tender. The rates quoted should be for complete unit as per specifications, number of units of each item may be increased or decreased according to the demand / requirements. **The tender has to be submitted only online.**

**The details of submission of Tender is as follows :**

Sl. No.	Description	Date	Time
1)	Tender Publishing Date	03-01-2018	1400 hrs
2)	Document Download start date	03-01-2018	1500 hrs
3)	Seek Clarification Start Date	04-01-2018	1100 hrs
4)	Seek Clarification End Date	23-01-2018	1300 hrs
5)	Bid Submission Start Date	04-01-2018	1100 hrs
6)	Bid Submission Closing Date	23-01-2018	1400 hrs
7)	Bid Opening Date	24-01-2018	1100 hrs

The tender documents indicating full details of **PLUMBING & CARPENTRY ITEMS** terms and conditions for supply and information format can be downloaded from NAARM Website (<http://www.naarm.ernet.in/>) or the Government of India, Central Public Procurement Portal (<http://eprocure.gov.in/cppp/>). The bidder has to submit Bid Security (also known as earnest money) except those who are registered with Central Purchase Organization, National Small Industries Corporation (NSIC) or the concerned Ministry or Department. Rates should be **quoted along with brand** cost of the **PLUMBING & CARPENTRY ITEMS**. Director, ICAR-NAARM reserves the right to accept or reject any tender(s) or in full without assigning any reason thereof.

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**Note :**

1. The items as per supply order shall be transported to ICAR-NAARM Stores at your cost.
2. The information format should invariably be filled in and duly signed by the authorized signatory and the terms and conditions strictly be followed before submitting the tender.
3. The tender(s) may be addressed to the Director, ICAR-NAARM, Rajendranagar, Hyderabad-500 030.

**Note : Bidder should Sign and Seal on each page of the Tender Document failing which your Tender Document will not be accepted.**

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**COMMERCIAL DETAILS**  
(To be filled and submitted by the supplier)

1. Name and address of the Tender :
2. Telephone No. / Mobile No. / FAX No. :
3. e-mail id :
4. Month and Year of Establishment :
5. Clientele List :
6. Mention Municipal Certificate / Sales Tax :  
Commercial tax / registration details :
7. Please attach copies of annual returns if any
  - a. Sales Tax and Income Tax Returns for the last three assessment years i.e., 2012-13, 2013-14, 2014-15.
8. EMD details : DD/Banker's Cheque/Bank Guarantee No. & Date  
.....
  - i. For Rs. ....
  - ii. Bank (Branch) .....
  - iii. Drawn on .....
  - iv. Date : .....

SIGNATURE OF THE TENDERER & STAMP

Date :  
Place :

Encl : DD/Banker's Cheque/Bank Guarantee No. ....  
drawn on ..... for Rs. .... Dated ..... is  
enclosed.

Note : The tenderer with seal should sign each page of the tender as per Annexure.

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Terms and conditions for acceptance of Tenders, supply of **PLUMBING & CARPENTRY ITEMS** on Annual Rate Contract basis of which the contract will be awarded are given below :

1. **Submission of Tender** : The Tenders may be submitted on line only. The Tenders should be complete in all respects duly signed wherever required.
2. **Proposed Period of Rate Contract** : The contract will be valid for a period one year with effect from the date of award of the contract. The period of contract may be extendable for one more year on renewal basis on mutual agreement.
3. **Termination of the Rate Contract** : The Rate Contract can be terminated at anytime by giving one-month notice on either side.
4. **EMD** : The bid should accompany the EMD of **Rs.50,000-00/-** (Rupees Fifty Thousand only) in the form of crossed Demand Draft / Banker's Cheque drawn from any nationalized bank in favour of "ICAR Unit – NAARM Account", payable at Hyderabad should be enclosed with the tender of each item quoted by the bidder(s). Bank Guarantee is also acceptable from any nationalized bank in favour of **ICAR Unit, NAARM Account, payable at Hyderabad** along with the tender towards EMD, failing which tender will be rejected. The bidder has to submit Bid Security (also known as earnest money) except those who are registered with Central Purchase Organization, National Small Industries Corporation (NSIC) or the concerned Ministry or Department. The earnest money of all unsuccessful tenderers will be refunded after the contract has been awarded to the successful bidder without any interest thereon. The earnest money will be liable to be forfeited in case the successful bidder refuse the offer. The successful bidder has to give an undertaking towards supply of **PLUMBING & CARPENTRY ITEMS** as the rates quoted in the tender document for a period of one year. Unsigned, late & delayed tenders and tenders without EMD will not be considered.
5. **Refund of EMD** : The **EMD** in full will be refunded soon after the tender is finalized to all except in case of the accepted tender(s). The successful bidder EMD will be released after receiving the Performance Security which will not carry any interest.
6. **Forfeiture of EMD** : EMD will be forfeited if the tenderer withdraws or amend or impairs or derogates from the tender in any respect within the period of validity of their tender.
7. **Security Deposit** : The successful bidder has to submit 10% of the contract amount as Security Deposit in the form of DD/BG in favour of "**ICAR Unit-NAARM ACCOUNT –**" on which no interest will be paid. Security Deposit will be released after completion of all contractual obligations (valid rate contract period for one year), and can be withheld or forfeited in full or in part in case the order is not executed satisfactorily within the stipulated period of the

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goods within the guarantee period is not undertaken to the best satisfaction of the organization.

8. **Samples:** The firm should submit the samples of the items wherever applicable along with the tender.
9. **Payment :** No advance payment is permissible. Payment would be after satisfactory supply of the entire quantity as per Purchase Order. All payments will be made through RTGS.
10. **Change of Defective Goods :** Vendors have to supply the items from the latest stock as per our requirement and if any damage/defective it should be replaced without any additional cost and as per quoted rates in the tender document.
11. **Price Escalation :** There should not be any price increase during the Rate Contract.
12. **Rates :** Rates should be quoted in the Schedule of Requirements enclosed to this notice or on the bidder's letterhead in the same format. The authorized person and his full name should sign the tender and status should be indicated below his signature. Tenders will be considered for which rates have been quoted strictly according to the specification. The rates should be quoted in Indian Rupees only. The rates must be written in figures as well as in words. Any alterations in the rates in tender will not be considered.
13. **Delivery Schedule :** The delivery of the material should be made based on supply order as and when required. The F.O.R. destination for each item may be seen in the respective specifications. The requirement of items depending on the need & requirement. The material should be supplied within the time frame as indicated in the Purchase Order.
14. **Validity of Tender :** Tenders should be valid **till the completion of one year from the date of award of the contract towards supply of items on Annual Rate Contract.** Tenders valid for a shorter period shall be rejected as non-responsive.
15. **Firm / VAT Registration & IT :** The tenderer, along with tender, must submit IT returns for the past three assessment years. The documentary proof of registration of firm, certificate of registration for Sales Tax issued by appropriate Government for the required services must be provided with the seal of the tenderer, failing which the tender will be liable to be rejected in the absence of these documents.
16. **Penalty :** Penalty as may be decided by the Director, ICAR-NAARM is liable to be levied on the firm/agency who do not supply the items according to required quality / specification and time limit specified in the purchase order. The supply should be as per quality / specifications / time period.

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17. **Liquidated Damages** : Time is the essence of the order as our requirement are connected with time targeted research programmes. Part supplies are not acceptable under any circumstances. The date of delivery should be strictly adhered. Otherwise, the Director, ICAR-NAARM reserves the right not to accept OR to cancel the order if the delivery schedule is not adhered to in part or full and to claim liquidated damage @0.5% per week or part thereof subject to the maximum of 10% delivered price of the delayed supply of goods by the specified date, will be charged for the number of weeks or part thereof for which the items are supplied after the specified date given in the total value of the supply order.
18. **Taxes / Duties** : If taxes, duties, or any other charges over and above the rates quoted are payable by the purchaser, actual / percentage of such taxes / duties / charges should be clearly indicated.
19. **Regn. Of Sales Tax** : Necessary declaration on the following line should be furnished : "Certified that the goods on which sales tax is chargeable have not been exempted under the relevant sales tax act or rules made there under and the charges on account of sales tax on these goods are correct under the relevant act or rules made there under. Certified that we are registered dealers in the State of ..... under Reg.No. .... dated ..... for the purpose of Sales Tax and Regn. No. .... Dated ..... for the purpose of Central Sales Tax.
20. **Guarantee** : The tenderer should indicate the guarantee period in the tender. The minimum guarantee period will be one year from the date of acceptance unless an increased period is specifically mentioned in the specification and also the tenderer should specify / indicate the life span of the goods.
21. **Enquires on Tenders** : Any enquiries regarding the tenders will not be entertained.
22. **Acceptance of Tender** : The acceptance of the Tender will rest solely with the Director, ICAR-NAARM who is not bound to accept the lowest Tender and reserves the right to himself to reject or partially accept any or all the Tenders received without assigning any reason thereof.
23. **Rejection of Tender** : Tenders not complying with the above conditions are liable to be rejected.
24. **Quantities**: Quantity of the stores indicated is subject to increase or decrease at the discretion of the Director, ICAR-NAARM without assigning any reason. The information format should invariably be filled in and duly signed by the authorized signatory and the terms and conditions should strictly be followed before submitting the tender. The tenderer should deliver the items at the Stores & Purchase Section, ICAR-NAARM, Rajendranagar, Hyderabad-500 030 in good condition and in accordance with the Purchase Order.

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25. The approximate number of items required for supply is indicated in the Annexure of price bid for quoting the rates.
26. **Decision :** The Decision of the Director, ICAR-NAARM on any dispute in the matter will be final and legally binding. In the event of any question, dispute or difference arising under these condition or any conditions contained in the Purchase Order or in connection with this contract, the same shall be referred to the sole arbitration of the Director or some other person appointed by him. The award of the arbitrator shall be final and binding on the parties to this contract. Director, ICAR-NAARM reserves the right to accept or reject any or all the tenders received without assigning any reasons whatsoever at any time without assigning any reason thereof. The decision of the Director, ICAR-NAARM is final in this regard. While the quotee and the department shall make every effort to resolve amicably by direct informal negotiation, even then, if any disagreement or dispute arising between them under or in connection with the contract shall be settled under the Court of Law within its jurisdiction at Hyderabad. The resultant contract will be under Indian Laws.

*N. Raghuram*

**Stores and Purchase Officer**