



भाकृअनुप - राष्ट्रीय कृषि अनुसंधान प्रबंध अकादमी  
राजेन्द्रनगर, हैदराबाद-५०००३०, तेलंगाणा, भारत  
**ICAR-National Academy of Agricultural Research Management**  
(ISO 9001:2015 Certified)  
Rajendranagar, Hyderabad-500030, Telangana, India  
Phones: (040) 2458 1322; Fax: (040) 2401 5912; <https://naarm.org.in>



**Phone No. 040-24581393**

No. 18-430/19/A-IV

Date: 11<sup>th</sup> October, 2019.

**TENDER FOR RENOVATION OF MULTI PURPOSE HALL FOR HALLS OF RESIDENCE IN THE ICAR - NATIONAL ACADEMY OF AGRICULTURAL RESEARCH MANAGEMENT IN TWO BID SYSTEM**

ICAR-NAARM is a premier publicly funded Training and Research Management Organization under ICAR, DARE, Ministry of Agriculture, and Government of India. The Director, ICAR-NAARM, Rajendranagar, Hyderabad – 500 030, Telangana, India now Invites sealed tenders for repair of Building viz., wall paneling, flooring and false ceiling as per list attached on the terms and conditions enumerated in the following paragraphs. **The Tender has to be submitted in online mode only.**

**Important Dates:**

Sl. No.	Description	Date	Time
1)	Tender Publishing Date	11-10-2019	1600 hrs
2)	Document Download start date	11-10-2019	1700 hrs
3)	Seek Clarification Start Date	11-10-2019	1800 hrs
4)	Seek Clarification End Date	31-10-2019	1100 hrs
5)	Bid Submission Start Date	11-10-2019	1800 hrs
6)	Bid Submission Closing Date	31-10-2019	1400 hrs
7)	Bid Opening Date	01-11-2019	1400 hrs

**Eligibility criteria:** The firm should be a registered firm having (i) turnover of Rs.50 lakhs (Rupees Ten lakhs) during the last three financial year *i.e.*, 2018-19 and current financial year; (ii) should have at least 5 years' experience in the relevant field in the Government Ministries/ Departments/ Government or Semi-Government Organizations, including Public Sector Undertakings; (iii) IT Returns for last two years 2017-18, 2018-19.

While submitting the tender, the bidder shall have to produce self-attested copies of following documents in support of eligibility:

1. IT Returns for the last one year 2018-19
2. Experience certificate issued by an officer
3. GST Certificate
4. Details of the firm/company in case of partnership firms
5. Copy Authorization Certificate of Workshop
6. PAN

  
(STORES AND PURCHASE OFFICER)  
ICAR-NAARM

## **General Terms and Conditions:**

1. **Cost of Tender:** The cost of Tender document is free. The terms and conditions and information format can be downloaded from ICAR - NAARM Website (<http://www.naarm.org.in/>) or the Government of India, Central Public Procurement Portal (<http://eprocure.gov.in/cppp/>). Director, ICAR-NAARM reserves the right to accept or reject any tender(s) or in full without assigning any reason thereof.
2. **Submission of Tender :** **The Tender has to be submitted in online mode only in the Central Public Procurement Portal (<http://eprocure.gov.in/cppp/>).**
3. **Earnest Money Deposit:** The vendors has to submit an EMD of Rs.30,000/- along with tender document. Original Demand Draft in respect of EMD has to be submitted to the Stores and Purchase Officer before the due date. **The tenders will not be considered at any cost without EMD. EMD in the form of crossed Demand Draft/Bankers cheque** drawn from any commercial bank *in favour of "ICAR Unit – NAARM A/c."*, payable at Hyderabad should be enclosed with the tender (technical bid). The bidder has to submit **EMD** with the **Tender Document** except those who are registered with Central Purchase Organization (CPO), National Small Industries Corporation (NSIC). The unsuccessful bidders EMD will be returned soon after the finalization of Tender, whereas the successful bidders **EMD** will be returned subject to furnishing the required **Performance Security/Security Deposit**.
4. All communications must be addressed to the Director, ICAR-NAARM, Rajendranagar, Hyderabad.
5. **Payment:** No advance payment is permissible. Payment will be made only after satisfactory repair of the material with due certification of the concerned in-charges.
6. **Security Deposit:** The successful bidder has to furnish an amount equivalent to 10% of order value as performance Security and will be returned only after satisfactory completion of contractual obligations.
7. **Liquidated:** If you are failed to perform the services within the delivery period specified, a sum equivalent to 0.5% of the contract price per week or part thereof off delay until actual delivery or performance shall be deducted from the Bill up to a maximum deduction of 10% of the contract price. Once the maximum is reached, we may consider termination of the contract and the firm will not be allowed to participate in any Tender for the next three (03) years.
8. **Bank details for e-payment:** The bank details may be furnished along with tender for making e-payment to the successful bidder.
9. **Period of Validity:** The rates quoted shall be valid for a minimum period of **120 days (4 months)** beyond the date of opening of tenders.
10. **Rates:** Rates should be quoted per Item basis in the prescribed Price Schedule in Indian Rupees only.

11. **Taxes / Duties:** If taxes, duties, or any other charges over and above the rates quoted are payable by the Academy, actual / percentage of such taxes / duties / charges should be clearly indicated.
12. **Registration of GST:** Necessary declaration on the following line should be furnished: "Certified that the goods on which GST is chargeable have not been exempted under the relevant GST Act or rules made there under and the charges on account of GST on these goods are correct under the relevant act or rules made there under. A valid GST Registration Certificate must be enclosed along with the declaration
13. **Penalty:** Security deposit submitted by the bidder will be forfeited, if the bidder fails to give good service during the contract period as specified in the Tender document.
14. **Enquiry's on tender:** Any enquiry's regarding the tenders will not be entertained once the tenders are opened.
15. **Acceptance of tender:** Director, ICAR-NAARM reserves the right to accept or reject any of the tenders either in part or in full without assigning any reason thereof.
16. **Quantities:** Director, ICAR-NAARM reserves the right to reduce or increase quantities at the time of placing the Work Order.
17. **Decision:** The Decision of the Director, ICAR-NAARM on any dispute in the matter will be final and legally binding.
18. **Jurisdiction:** All disputes including court proceedings shall be settled within the Hyderabad jurisdiction only.
19. **Rejection of tenders:** Tenders not complying with any one of the above conditions, are liable to be rejected. No correspondence in this regard will be entertained.
20. In the event of the date & time specified for tender receipt being declared as a closed holiday for purchaser's office, the due date for submission of tenders will be the following working day at the specified timings.
21. Unsigned tenders shall not be entertained at any cost after specified date & time as indicated. **The tenders without EMD amount will not be considered.**
22. Director, ICAR-NAARM reserves the right to accept or reject any or all the tenders. Decision of the Director will be final and legally binding.
23. **IMPORTANT NOTE:** The bidder should submit in online mode the Tender Document along with Earnest Money Deposit (EMD) including schedule of requirements and technical specification item wise price mentioned in the Tender Document. The bid must be accompanied with earnest money deposit in the form of DD. In any case the bid without EMD/DD will not be entertained.

**Scope of Work:**

1. The work in general shall conform to **CPWD** specifications Vol-I & II with up to date correction slips and strictly as per the stipulated specifications of the quotation form and as directed by the Engineer-in-Charge.
2. No Tools & plants will be issued by **ICAR-NAARM**
3. The payment will be made as per actual measurements upon satisfactory completion of work.
4. Any damage to the adjacent structure shall be made good by the contractor at his own cost and the contractor shall clear the site properly after completion of work.
5. The rates are net and inclusive of all taxes, transport royalty, octroi and nothing extra will be paid on any account.
6. Income Tax will be recovered from the gross amount of the bill as per rules along with other applicable taxes.
7. The time limit for the completion of the work is **90days** and any delay beyond the stipulated time period a penalty will be levied on the contractor as per rules.
8. The contractor shall submit the EMD Rs.30, 000/- while the bidding process.
9. The contractor shall deposit Performance security 10% of order value after the agreement.

## Annexure – I

### TECHNICAL REQUIREMENT AS PER SPECIFICATION

Name of the Work : **RENOVATION OF MULTI PURPOSE HALL FOR HALLS OF RESIDENCE IN THE ICAR -NATIONAL ACADEMY OF AGRICULTURAL RESEARCH MANAGEMENT**

(Write can provide Yes or No)

Sl. No.	Description of the Item	Quantity	Can Provide (Yes/No)
1.	Dismantling of tiles	15.00 Sqm.	
2.	Dismantling of Partitions	105.00 Kg.	
3.	painting	70.00 Sqm.	
4.	Aluminium partitions	840.00 Kg.	
5.	Laying of tiles	35.00 Sqm.	
6.	False ceiling	225.00 Sqm.	
7.	panelling	70.00 sqm.	
8.	Wooden flooring	50.00 Sqm	

**Note:** - Bidders are advised to visit the premises of the Academy before submitting the bid to have an idea about the work.

**TENDER FORM**

**(To be filled in by the Tenderer duly printed on their letter head)**

Tenderer's Ref.No. \_\_\_\_\_ Date: \_\_\_\_\_

From: \_\_\_\_\_

Grams: \_\_\_\_\_

\_\_\_\_\_

Phone No. \_\_\_\_\_

Fax No. \_\_\_\_\_

PIN \_\_\_\_\_

To

**The Director**

ICAR-NAARM, Rajendranagar,

HYDERABAD – 500 030

Ref: Your Tender Notice Advt. No. \_\_\_\_\_ dated \_\_\_\_\_

Dear Sir,

I/We hereby offer for your requirements detailed in the schedule hereto or such portion thereof as you may specify in the Acceptance of Tender at the **rates given in the said schedule and agree to hold this offer for 120 days for acceptance.** I/We shall be bound by a communication of Acceptance dispatched within the prescribed time and also execute agreement required in this regard.

2. I/We have understood the Instructions to Tenderers and General Conditions of Contract governing such contracts placed by Indian Council of Agricultural Research and its Research Institutes and the Special Conditions of Contract, and have thoroughly examined the details indicated in the Schedule to Tender thereof and am/are fully aware of the goods and/or services required and my/our offer to work/supply/provide the goods and/or services strictly is in accordance with the requirements.

3. D.D.No. \_\_\_\_\_ Dt. \_\_\_\_\_ for Rs. \_\_\_\_\_ (in words) Rupees \_\_\_\_\_ only drawn on (Bank) \_\_\_\_\_ is enclosed towards Earnest Money Deposit.

The following pages have been added to and form part of this tender.

Yours faithfully,

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

**TECHNICAL – QUALIFYING BID DOCUMENT**

Please give page numbers to the tender document and all enclosures and also verify the following documents before submission of the tender in the sequence listed below, to avoid rejection or disqualification of your tender.

**PLEASE NOTE THAT ALL RELATED XEROX COPIES MAY PLEASE BE ENCLOSED WITH THE TENDER DOCUMENT AS A PROOF**

S.No.	List of the Documents to be enclosed with the Tender	Page No.	Enclosed (Yes/No)
1.	<b>Earnest Money Deposit: EMD</b> should be drawn on any Commercial Bank as indicated in the notice inviting tenders in favor of “ <b>ICAR UNIT – NAARM A/c</b> ” vide <b>EMD D.D. No.</b> _____ Dated: _____ for Rs. _____		
2.	The entire <b>original tender document with seal and signature on each page</b> at the time of submission of tender document(s) within the due date and the terms and conditions should strictly be followed before submitting the tender.		
3.	Registration certificate of the Firm		
4.	<b>NSIC certificates</b> registered with NSIC (if applicable) to be enclosed		
5.	Certificates of registration for <b>GST</b> issued by appropriate Government for the required sales with the seal of the tenderer to be enclosed.		
6.	The firm should submit <b>Income Tax returns</b> of previous 1 assessment year i.e., <b>2018-19</b> along with the tender document.		
7.	Experience Certificate: number of years of experience for repairs of office furniture (experience certificate as stipulated in qualifying bid criteria to be attached)		
8.	Annual Turnover around Rs. 50 lakhs for the last three financial years i.e., 2018-2019 and current year financial year.		
9.	Address of the work place with area of premises		
10.	Whether owned /rented		
11.	IT Returns for the last one year 2018-19		
12.	Technical Requirements – Annexure – I &IV		
13.	Tender Form – Annexure - II		
15.	<b>Any other document</b> or information as required in the tender document.		
<b>No. of Total Pages : _____</b>			

Signature and Seal of the Bidder: \_\_\_\_\_

Business Address: \_\_\_\_\_

**FINANCIAL BID****LIST OF ITEMS FOR REPAIR**

Sl. No.	Item Description	Quantity	Unit Rate in rupees	GST for Unit Rate in Rupees	Total Amount without GST	Total Amount with GST
1.	Dismantling tile work in floors and roofs laid in cement mortar including stacking material within 50 metres lead. a)For thickness of tiles 10 mm to 25 mm	15.00 Sqm.				
2.	Dismantling aluminium/ Gypsum partitions, doors, windows, fixed glazing and false ceiling including disposal of unserviceable material and stacking of serviceable material within 50 meters lead as directed by Engineer-in-charge.	105.00 Kg.				
3.	Wall painting with acrylic emulsion paint of approved brand and manufacture to give an even shade: a) Two or more coats on new work.	70.00 Sqm.				
4.	Providing and fixing aluminium work for doors, windows, ventilators and partitions with extruded built up standard tubular sections/appropriate Z sections and other sections of approved make conforming to IS: 733 and IS: 1285, fixing with dash fasteners of required dia and size, including necessary filling up the gaps at junctions, i.e. at top, bottom and sides with required EPDM rubber/neoprene gasket etc. Aluminium sections shall be smooth, rust free, straight, mitred and jointed mechanically wherever required including cleat angle, Aluminium snap beading for glazing / paneling, C.P. brass/ stainless steel screws, all complete as per architectural drawings and the directions of Engineer-in-charge. (Glazing, paneling and dash fasteners to be paid for separately) : a) For fixed portion a) Anodised aluminium (anodised transparent or dyed to required shade according to IS: 1868, Minimum anodic coating of grade AC 15)	840.00 Sqm.				

Sl. No.	Item Description	Quantity	Unit Rate in rupees	GST for Unit Rate in Rupees	Total Amount without GST	Total Amount with GST
5.	Providing and laying Vitrified tiles in different sizes (thickness to be specified by manufacturer) with water absorption less than 0.08 % and conforming to I.S. 15622, of approved make in all colours & shade in skirting, riser of steps, over 12 mm thick bed of cement mortar 1:3 (1cement: 3 coarse sand), jointing with grey cement slurry @ 3.3kg/sqm including grouting the joint with white cement & matching pigments etc. complete. b) Size of Tile 600x600 mm	35.00 Sqm.				
6.	Providing and Fixing 15 mm thick densified tegular edged eco-friendly light weight calcium silicate false ceiling tiles of approved texture of size 595 x 595 mm in true horizontal level, suspended on inter locking metal grid of hot dipped galvanised steel sections (galvanising @ 120 grams per sqm including both side) consisting of main 'T' runner suitably spaced at joints to get required length and of size 24x38 mm made from 0.33 mm thick (minimum) sheet, spaced 1200 mm centre to centre, and cross "T" of size 24x28 mm made out of 0.33 mm (Minimum) sheet, 1200 mm long spaced between main 'T' at 600 mm centre to centre to form a grid of 1200x600 mm and secondary cross 'T' of length 600 mm and size 24 x 28 mm made of 0.33 mm thick (Minimum) sheet to be inter locked at middle of the 1200x 600 mm panel to from grid of size 600x600 mm, resting on periphery walls /partitions on a Perimeter wall angle pre-coated steel of size (24x24x3000 mm made of 0.40 mm thick (minimum) sheet with the help of rawl plugs at 450 mm centre to centre with 25 mm long drywall screws @ 230 mm interval and laying 15 mm thick densified edges calcium silicate ceiling tiles of approved texture in the grid, including, cutting/ making opening "for services like diffusers, grills, light fittings, fixtures,	225.00 Sqm				

Sl. No.	Item Description	Quantity	Unit Rate in rupees	GST for Unit Rate in Rupees	Total Amount without GST	Total Amount with GST
	smoke detectors etc., wherever required. Main 'T' runners to be suspended from ceiling using G.I. slotted cleats of size 25x35x1.6 mm fixed to ceiling with 12.5 mm dia and 50 mm long dash fasteners, 4 mm G.I. adjustable rods with galvanised steel level clips of size 85 x 30 x 0.8 mm, spaced at 1200 mm centre to centre along main 'T', bottom exposed with 24 mm of all T sections shall be pre-painted with polyester baked paint, for all heights, as per specifications, drawings and as directed by Engineer-in-Charge.					
7.	Providing and fixing 12mm thick prelaminated particle board flat pressed three layer or graded wood particle board conforming to IS:12823 Grade I Type II, in panelling fixed in aluminum doors, windows shutters and partition frames with C.P. brass / stainless steel screws etc. complete as per architectural drawings and directions of engineer-in-charge. a) Providing and fixing 12mm thick prelaminated particle board flat pressed three layer or graded wood particle board conforming to IS:12823 Grade I Type II, in panelling fixed in aluminum doors, windows shutters and partition frames with C.P. brass / stainless steel screws etc. complete as per architectural drawings and directions of engineer-in-charge.	70.00 Sqm				
8.	Providing and fixing 14 mm thick Engineered Wooden flooring of Pergo or equivalent on BWP plywood platform including necessary polishing etc. all compete as per the Directions of Engineering-in-charge.a) Mountain Oak wood finish	50.00 Sqm				