



भाकृअनुप - राष्ट्रीय कृषि अनुसंधान प्रबंध अकादमी
राजेन्द्रनगर, हैदराबाद-५०००३०, तेलंगाणा, भारत
ICAR-National Academy of Agricultural Research Management
(ISO 9001:2015 Certified)
Rajendranagar, Hyderabad-500030, Telangana, India
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Phone No. 040-24581393

No.18-442/19/A-IV

Date: 11th October, 2019.

**TENDER FOR WALL PANELLING AND FALSE CEILING IN HEAD OF DIVISION'S ROOMS IN THE
FACULTY BUILDING IN ICAR -NATIONAL ACADEMY OF AGRICULTURAL RESEARCH
MANAGEMENT IN TWO BID SYSTEM**

ICAR-NAARM is a premier publicly funded Training and Research Management Organization under ICAR, DARE, Ministry of Agriculture, Government of India. The Director, ICAR-NAARM, Rajendranagar, Hyderabad – 500 030, Telangana, India now Invites sealed tenders for repair of Building viz., wall paneling, flooring and false ceiling chair as per list attached on the terms and conditions enumerated in the following paragraphs. **The Tender has to be submitted in online mode only.**

Important Dates:

Sl. No.	Description	Date	Time
1)	Tender Publishing Date	11-10-2019	1600 hrs
2)	Document Download start date	11-10-2019	1700 hrs
3)	Seek Clarification Start Date	11-10-2019	1800 hrs
4)	Seek Clarification End Date	31-10-2019	1100 hrs
5)	Bid Submission Start Date	11-10-2019	1800 hrs
6)	Bid Submission Closing Date	31-10-2019	1400 hrs
7)	Bid Opening Date	01-11-2019	1400 hrs

Eligibility criteria: The firm should be a registered firm having (i) turnover of Rs.50 lakhs (Rupees Ten lakhs) during the last three financial year *i.e.*, 2018-19 and current financial year; (ii) should have at least 5 years' experience in the relevant field in the Government Ministries/ Departments/ Government or Semi-Government Organizations, including Public Sector Undertakings; (iii) IT Returns for last two years 2017-18, 2018-19.

While submitting the tender, the bidder shall have to produce self-attested copies of following documents in support of eligibility:

1. IT Returns for the last one year 2018-19
2. Experience certificate issued by an officer
3. GST Certificate
4. Details of the firm/company in case of partnership firms
5. Copy Authorization Certificate of Workshop
6. PAN

(STORES AND PURCHASE OFFICER)
ICAR-NAARM

General Terms and Conditions:

1. **Cost of Tender:** The cost of Tender document is free. The terms and conditions and information format can be downloaded from ICAR - NAARM Website (<http://www.naarm.org.in/>) or the Government of India, Central Public Procurement Portal (<http://eprocure.gov.in/cppp/>). Director, ICAR-NAARM reserves the right to accept or reject any tender(s) or in full without assigning any reason thereof.
2. **Submission of Tender: The Tender has to be submitted in online mode only in the Central Public Procurement Portal (<http://eprocure.gov.in/cppp/>).**
3. **Earnest Money Deposit:** The vendors has to submit an EMD of Rs.30,000/- along with tender document. Original Demand Draft in respect of EMD has to be submitted to the Stores and Purchase Officer before the due date. The tenders will not be considered at any cost without EMD. **EMD in the form of crossed Demand Draft/Bankers cheque** drawn from any commercial bank *in favour of "ICAR Unit – NAARM A/c."*, payable at Hyderabad should be enclosed with the tender (technical bid). The bidder has to submit **EMD** with the **Tender Document** except those who are registered with Central Purchase Organization (CPO), National Small Industries Corporation (NSIC). The unsuccessful bidders EMD will be returned soon after the finalization of Tender, whereas the successful bidders **EMD** will be returned subject to furnishing the required **Performance Security/Security Deposit**.
4. All communications must be addressed to the Director, ICAR-NAARM, Rajendranagar, Hyderabad.
5. **Payment:** No advance payment is permissible. Payment will be made only after satisfactory repair of the material with due certification of the concerned in-charges.
6. **Security Deposit:** The successful bidder has to furnish an amount equivalent 10% of order value as Performance Security and will be returned only after satisfactory completion of contractual obligations.
7. **Liquidated:** If you are failed to perform the services within the delivery period specified, a sum equivalent to 0.5% of the contract price per week or part thereof off delay until actual delivery or performance shall be deducted from the Bill up to a maximum deduction of 10% of the contract price. Once the maximum is reached, we may consider termination of the contract and the firm will not be allowed to participate in any Tender for the next three (03) years.
8. **Bank details for e-payment:** The bank details may be furnished along with tender for making e-payment to the successful bidder.
9. **Period of Validity:** The rates quoted shall be valid for a minimum period of **120 days (4 months)** beyond the date of opening of tenders.
10. **Rates:** Rates should be quoted per Item basis in the prescribed Price Schedule in Indian Rupees only.

11. **Taxes / Duties:** If taxes, duties, or any other charges over and above the rates quoted are payable by the Academy, actual / percentage of such taxes / duties / charges should be clearly indicated.
12. **Registration of GST:** Necessary declaration on the following line should be furnished: "Certified that the goods on which GST is chargeable have not been exempted under the relevant GST Act or rules made there under and the charges on account of GST on these goods are correct under the relevant act or rules made there under. A valid GST Registration Certificate must be enclosed along with the declaration
13. **Penalty:** Security deposit submitted by the bidder will be forfeited, if the bidder fails to give good service during the contract period as specified in the Tender document.
14. **Enquiry's on tender:** Any enquiry's regarding the tenders will not be entertained once the tenders are opened.
15. **Acceptance of tender:** Director, ICAR-NAARM reserves the right to accept or reject any of the tenders either in part or in full without assigning any reason thereof.
16. **Quantities:** Director, ICAR-NAARM reserves the right to reduce or increase quantities at the time of placing the Work Order.
17. **Decision:** The Decision of the Director, ICAR-NAARM on any dispute in the matter will be final and legally binding.
18. **Jurisdiction:** All disputes including court proceedings shall be settled within the Hyderabad jurisdiction only.
19. **Rejection of tenders:** Tenders not complying with any one of the above conditions, are liable to be rejected. No correspondence in this regard will be entertained.
20. In the event of the date & time specified for tender receipt being declared as a closed holiday for purchaser's office, the due date for submission of tenders will be the following working day at the specified timings.
21. Unsigned tenders shall not be entertained at any cost after specified date & time as indicated. **The tenders without EMD amount will not be considered.**
22. Director, ICAR-NAARM reserves the right to accept or reject any or all the tenders. Decision of the Director will be final and legally binding.
23. **IMPORTANT NOTE:** The bidder should submit in online mode the Tender Document along with Earnest Money Deposit (EMD) including schedule of requirements and technical specification item wise price mentioned in the Tender Document. The bid must be accompanied with earnest money deposit in the form of DD. In any case the bid without EMD/DD will not be entertained.

Scope of Work:

1. The work in general shall conform to **CPWD** specifications Vol-I & II with up to date correction slips and strictly as per the stipulated specifications of the quotation form and as directed by the Engineer-in-Charge.
2. No Tools & plants will be issued by **ICAR-NAARM**
3. The payment will be made as per actual measurements upon satisfactory completion of work.
4. Any damage to the adjacent structure shall be made good by the contractor at his own cost and the contractor shall clear the site properly after completion of work.
5. The rates are net and inclusive of all taxes, transport royalty, octroi and nothing extra will be paid on any account.
6. Income Tax will be recovered from the gross amount of the bill as per rules along with other applicable taxes.
7. The time limit for the completion of the work is **90days** and any delay beyond the stipulated time period a penalty will be levied on the contractor as per rules.
8. The contractor shall submit the EMD Rs.30, 000/- while the bidding process.
9. The contractor shall deposit Performance security 10% of order value after the agreement.

Annexure – I

TECHNICAL REQUIREMENT AS PER SPECIFICATION

Name of the Work: **WALL PANELLING AND FALSE CEILING IN HEAD OF DIVISION'S ROOMS IN THE FACULTY BUILDING IN ICAR -NATIONAL ACADEMY OF AGRICULTURAL RESEARCH MANAGEMENT**

(Write can provide Yes or No)

Sl. No.	Description of the Item	Quantity	Can Provide (Yes/No)
1.	Wall panelling	170.00 Sqm.	
2.	Aluminium work for door & Window	1500.00 Kg.	
3.	Wall panelling	18.00 Sqm.	
4.	False Ceiling	86.00 Sqm.	
5.	Shutter for Cup board	10.00 Sqm.	
6.	Wooden flooring	40.00 Sqm.	

Note: - Bidders are advised to visit the premises of the Academy before submitting the bid to have an idea about the work.

TENDER FORM

(To be filled in by the Tenderer duly printed on their letter head)

Tenderer's Ref.No. _____ Date: _____

From: _____

Grams: _____

Phone No. _____

Fax No. _____

PIN _____

To

The Director

ICAR-NAARM, Rajendranagar,

HYDERABAD – 500 030

Ref: Your Tender Notice Advt. No. _____ dated _____

Dear Sir,

I/We hereby offer for your requirements detailed in the schedule hereto or such portion thereof as you may specify in the Acceptance of Tender at the **rates given in the said schedule and agree to hold this offer for 120 days for acceptance.** I/We shall be bound by a communication of Acceptance dispatched within the prescribed time and also execute agreement required in this regard.

2. I/We have understood the Instructions to Tenderers and General Conditions of Contract governing such contracts placed by Indian Council of Agricultural Research and its Research Institutes and the Special Conditions of Contract, and have thoroughly examined the details indicated in the Schedule to Tender thereof and am/are fully aware of the goods and/or services required and my/our offer to work/supply/provide the goods and/or services strictly is in accordance with the requirements.

3. D.D.No. _____ Dt. _____ for Rs. _____ (in words) Rupees
_____ only drawn on (Bank) _____
is enclosed towards Earnest Money Deposit.

The following pages have been added to and form part of this tender.

Yours faithfully,

Signature: _____

Name: _____

Address: _____

TECHNICAL – QUALIFYING BID DOCUMENT

Please give page numbers to the tender document and all enclosures and also verify the following documents before submission of the tender in the sequence listed below, to avoid rejection or disqualification of your tender.

PLEASE NOTE THAT ALL RELATED XEROX COPIES MAY PLEASE BE ENCLOSED WITH THE TENDER DOCUMENT AS A PROOF

S.No.	List of the Documents to be enclosed with the Tender	Page No.	Enclosed (Yes/No)
1.	Earnest Money Deposit: EMD should be drawn on any Commercial Bank as indicated in the notice inviting tenders in favor of “ ICAR UNIT – NAARM A/c ” vide EMD D.D. No. _____ Dated: _____ for Rs. _____		
2.	The entire original tender document with seal and signature on each page at the time of submission of tender document(s) within the due date and the terms and conditions should strictly be followed before submitting the tender.		
3.	Registration certificate of the Firm		
4.	NSIC certificates registered with NSIC (if applicable) to be enclosed		
5.	Certificates of registration for GST issued by appropriate Government for the required sales with the seal of the tenderer to be enclosed.		
6.	The firm should submit Income Tax returns of previous 1 assessment year i.e., 2018-19 along with the tender document.		
7.	Experience Certificate: number of years of experience for repairs of office furniture (experience certificate as stipulated in qualifying bid criteria to be attached)		
8.	Annual Turnover around Rs. 50 lakhs for the last three financial years i.e., 2018-2019 and current year financial year.		
9.	Address of the work place with area of premises		
10.	Whether owned /rented		
11.	IT Returns for the last one year 2018-19		
12.	Technical Requirements – Annexure – I &IV		
13.	Tender Form – Annexure - II		
15.	Any other document or information as required in the tender document.		
No. of Total Pages : _____			

Signature and Seal of the Bidder: _____

Business Address: _____

FINANCIAL BID**LIST OF ITEMS FOR REPAIR**

Sl. No.	Item Description	Quantity	Unit Rate in rupees	GST for Unit Rate in Rupees	Total Amount without GST	Total Amount with GST
1.	Providing and fixing 12mm thick prelaminated particle board flat pressed three layer or graded wood particle board conforming to IS:12823 Grade I Type II, in panelling fixed in aluminum doors, windows shutters and partition frames with C.P. brass / stainless steel screws etc. complete as per architectural drawings and directions of engineer-in-charge. a) Pre-laminated particle board with decorative lamination on one side and balancing lamination on other side.	170.00 Sqm.				
2.	Providing and fixing aluminium work for doors, windows, ventilators and partitions with extruded built up standard tubular sections/appropriate Z sections and other sections of approved make conforming to IS: 733 and IS: 1285, fixing with dash fasteners of required dia and size, including necessary filling up the gaps at junctions, i.e. at top, bottom and sides with required EPDM rubber/neoprene gasket etc. Aluminium sections shall be smooth, rust free, straight, mitred and jointed mechanically wherever required including cleat angle, Aluminium snap beading for glazing / paneling, C.P. brass/ stainless steel screws, all complete as per architectural drawings and the directions of Engineer-in-charge. (Glazing, paneling and dash fasteners to be paid for separately) : a) For fixed portion a)Anodised aluminium (anodised transparent or dyed to required shade according to IS: 1868, Minimum anodic coating of grade AC 15)	1500.00 Kg.				
3.	Providing and fixing Pre-laminated flat pressed 3 layer (medium density) particle board or graded wood particle board IS : 3087 marked, with one side decorative and other side	18.00 Sqm.				

Sl. No.	Item Description	Quantity	Unit Rate in rupees	GST for Unit Rate in Rupees	Total Amount without GST	Total Amount with GST
	balancing lamination Grade I, Type II exterior grade IS : 12823 marked, in shelves with screws and fittings wherever required, edges to be painted with polyurethane primer (fittings to be paid separately). a) Providing and fixing Pre-laminated flat pressed 3 layer (medium density) particle board or graded wood particle board IS : 3087 marked, with one side decorative and other side balancing lamination Grade I, Type II exterior grade IS : 12823 marked, in shelves with screws and fittings wherever required, edges to be painted with polyurethane primer (fittings to be paid separately).					
4.	Providing and fixing tiled false ceiling of specified materials of size 595x595 mm in true horizontal level, suspended on inter locking metal grid of hot dipped galvanized steel sections (galvanized @ 120 grams/ sqm, both side inclusive) consisting of main "T" runner with suitably spaced joints to get required length and of size 24x38 mm made from 0.30 mm thick (minimum) sheet, spaced at 1200 mm center to center and cross "T" of size 24x25 mm made of 0.30 mm thick (minimum) sheet, 1200 mm long spaced between main "T" at 600 mm center to center to form a grid of 1200x600 mm and secondary cross "T" of length 600 mm and size 24x25 mm made of 0.30 mm thick (minimum) sheet to be interlocked at middle of the 1200x600 mm panel to form grids of 600x600 mm and wall angle of size 24x24x0.3 mm and laying false ceiling tiles of approved texture in the grid including, required cutting/making, opening for services like diffusers, grills, light fittings, fixtures, smoke detectors etc. Main "T" runners to be suspended from ceiling using GI slotted cleats of size 27 x 37 x 25 x1.6 mm fixed to ceiling with 12.5 mm dia and 50 mm long dash fasteners, 4 mm GI adjustable rods with galvanised butterfly level clips of size 85 x 30 x 0.8 mm spaced at 1200 mm center to center	86.00 Sqm.				

Sl. No.	Item Description	Quantity	Unit Rate in rupees	GST for Unit Rate in Rupees	Total Amount without GST	Total Amount with GST
	along main T, bottom exposed width of 24 mm of all T-sections shall be pre-painted with polyester paint, all complete for all heights as per specifications, drawings and as directed by Engineer-in-charge. d) 12.5 mm thick fully Perforated Gypsum Board tile made from plasterboard having glass fibre conforming to IS: 2095 part I, of size 595x595 mm, having perforation of 9.7x9.7 mm at 19.4 mm c/c with center borders of 48 mm and the side borders of 30 mm, backed with non-woven tissue on the back side, having an NRC (Noise Reduction Coefficient) of 0.79, with 50 mm resin bonded glass wool backing.					
5.	Providing and fixing 25 mm thick shutters for cupboard etc. : a) Panelled or panelled & glazed shutters : a) Second class teak wood including ISI marked anodised aluminium butt hinges with necessary screws	10.00 Sqm.				
6.	Providing and fixing 14 mm thick Engineered Wooden flooring of Pergo or equivalent on BWP plywood platform including necessary polishing etc. all compete as per the Directions of Engineering-in-charge. a) Mountain Oak wood finish	40.00 Sqm				
TOTAL (Rs)						