



TENDER FOR SUPPLY OF UREA & DAP (Fertilizers) TO IDENTIFIED VILLAGES ON BEHALF OF ICAR-NATIONAL ACADEMY OF AGRICULTURAL RESEARCH MANAGEMENT [ICAR-NAARM]

No. 5-582/2019-20/Sub-Plan (A-Farm)/PS

Date: 11th January 2021

Online bids are invited for and on behalf of the Director, ICAR – NAARM, from licensed suppliers/vendors for **SUPPLY OF UREA & DAP (Fertilizers) TO IDENTIFIED VILLAGES ON BEHALF OF ICAR-NATIONAL ACADEMY OF AGRICULTURAL RESEARCH MANAGEMENT.**

The **Earnest Money Deposit (EMD)** is **Rs. 25,000/-** (Rupees Twenty Five Thousand only) to be **submitted in the form of Demand Draft drawn in favour of "NAARM MAIN ACCOUNT", Hyderabad from any scheduled Bank** and should be sent by speed post so as to reach before due date at the above address.

Key Dates:

S.No.	Description	Date	Time
1.	Tender Publishing Date	12.01.2021	1000 hrs
2.	Document Download start date	12.01.2021	1200 hrs
3.	Seek Clarification Start Date	16.01.2021	1100 hrs
4.	Seek Clarification End Date	23.01.2021	1700 hrs
5.	Bid Submission Start Date	12.01.2021	1400 hrs
6.	Bid Submission Closing Date	02.02.2021	1700 hrs
7.	Bid Opening Date	04.02.2021	1100 hrs

The duly filled tender along with the supporting documents (as asked) and Price bid as per uploaded BoQ must be submitted in *online mode only on <http://eprocure.gov.in>*. Bidders would be required to register themselves in the website. For submission of bids, the bidder is required to have Digital Signature Certificate (DSC) from one of the authorized Certifying Authorities (CA).

All pages of tender documents should be numbered serially. The bidders can download the tender document from Central Government procurement portal website: <http://www.eprocure.gov.in>

For further details regarding tender forms, terms and conditions, EMD and last date for submission of sealed tenders, please visit: <https://www.eprocure.gov.in> and Academy's website: <https://naarm.org.in>.

SCHEDULE - I

BELOW ARE THE DETAILS AND QUANTITIES OF THE ITEM REQUIRED TO BE SUPPLIED TO THE IDENTIFIED VILLAGES:

S.no	Name of Item	To be supplied in Bags of	No. of Bags to be supplied
1.	UREA	50 Kg	651
2.	DAP	50 Kg	651

BELOW IS THE DETAIL OF NO OF BAGS OF UREA AND DAP TO BE SUPPLIED TO EACH VILLAGE:

S.no	Name of Village	Mandal	District	Approx Distance from ICAR-NAARM	No of Bags of 50 kg UREA to be supplied	No of Bags of 50 kg DAP to be supplied
1	Vonguroni Pally	Amrabad	Nagarkurnool	170 KM	151	151
2	Kalmuloni pally	Amrabad	Nagarkurnool	170 KM	140	140
3	Agraharpotlapally	Rajapur	Mahabubnagar	75 KM	140	140
4	Galiguda	Balanagar	Mahabubnagar	70 KM	90	90
5	Lachampur	Gudihathnoor	Adilabad	320 KM	130	130



भाकृअनुप-राष्ट्रीय कृषि अनुसंधान प्रबंध अकादमी
राजेन्द्रनगर, हैदराबाद-५०००३०, तेलंगाणा, भारत
ICAR-National Academy of Agricultural Research Management
(ISO 9001:2008 Certified)
Rajendranagar, Hyderabad-500030, Telangana, India
<https://naarm.org.in>

SCHEDULE - II



E-tender Notice for – SUPPLY OF UREA & DAP (Fertilizers) TO IDENTIFIED VILLAGES ON BEHALF OF ICAR-NATIONAL ACADEMY OF AGRICULTURAL RESEARCH MANAGEMENT

Terms and Conditions:

1. Online bids are invited for and on behalf of the Director, ICAR – NAARM, licensed suppliers/vendors for **SUPPLY OF UREA & DAP (Fertilizers) TO IDENTIFIED VILLAGES ON BEHALF OF ICAR-NATIONAL ACADEMY OF AGRICULTURAL RESEARCH MANAGEMENT**
2. **The Earnest Money Deposit (EMD) is Rs. 25,000/- (Rupees Twenty Five thousand only)** to be **submitted scanned copy of Demand Draft through online** and original Demand Draft should be sent by speed post as to reach before due date at the above address.
3. **Eligibility Criteria**
 - a. Registration certificate of the bidder.
 - b. The bidder should have License of retailing fertilizers.
 - c. EMD or Copy of Exemption Certificate for the same.
 - d. The bidder should have supplied the quoted products in at least three Govt./Public sector/ Companies for the past three years with an total order value is about 10.00 Lakhs for each year
 - e. The Bidders shall have annual turnover of Rs. 10 lakhs for last three years.
 - f. The firm should be registered and have valid PAN & GSTN Number
4. **Submission of Tender:** The Tenders should be submitted online only. The Tenders should be complete in all respects duly signed wherever required.
5. **Supply:** The bidder has to supply materials in to the villages as per the list which includes quantity to be supplied mentioned in **SCHEDULE – I** of the tender document.

The firm/organization should inform the office 5 days in advance before making the said supply so that a committee(s) formed for the purpose of verification of material supplied is present on the spot.

6. **Security Deposit:** The successful bidder will have to deposit a performance security amounting to 10% of contract value in the form of FDR/Bank Guarantee. The Validity of FD/BG must be for a period of 12 months.
7. **Refund of Security Deposit:** After successful completion of the supply and expiry of 12 months the Security Deposit will be returned to the bidder.
8. **Payment:** Once the supply has been made, the firm shall submit the pre-receipted bills in triplicate for payment. Necessary statutory deduction as applicable shall be made from the amount payable to the party. Payment will be made through e payment and required Bank, tax particulars shall be submitted.
9. In the event of any question, dispute or difference arising under these conditions relating to this contract will be resolved through joint discussion of the authorized representatives of the concerned parties. However, if disputes are not resolved by joint discussions, then the matter will be referred for adjudication to a sole Arbitrator appointed by the Director of the Academy. The award of the sole Arbitrator shall be final and binding on all the parties. The arbitration proceedings shall be governed by Indian Arbitration and Conciliation Act 1996 as amended from time to time. The cost of Arbitration shall be borne by the respective parties in equal proportions. During the pendency of the arbitration proceeding and currency of contract, the Contractor shall not be entitled to suspend the work/service to which the dispute relates on account of the arbitration and payment to the contractor shall continue to be made in terms of the contract. Arbitration proceedings will be held at Hyderabad only. The Courts at Hyderabad shall have the exclusive jurisdiction to try all disputes, if any, arising out of this agreement between the parties.
10. The Director, ICAR – NAARM reserves the right to accept or reject any or all tenders, received by it without assigning any reason whatsoever.

Administrative Officer

Sample of Financial Bid (BOQ)

NUMBER #	TEXT #	NUMBER #	TEXT #	NUMBER #	NUMBER	NUMBER #	TEXT #
Sl. No.	Item Description	Quantity	Units	Rate of 1 bag of 50 KG including taxes In Figures To be entered by the Bidder in Rs. P	Total Rate for transportation (including unloading and placing at required place as directed on spot by the committee present there) of 651 bags to villages as per Schedule I of tender document	TOTAL AMOUNT for 651 bags of 50 kg including all charges (like transportation/unloading etc & taxes)	TOTAL AMOUNT In Words
1	2	4	5	13	16	54	55
1	Supply of Fertilizers						
1.01	UREA (in Bag of 50 Kg)	651	Bags			0.00	INR Zero Only
1.02	DAP (in Bag of 50 Kg)	651	Bags			0.00	INR Zero Only
Total in Figures						0.00	INR Zero Only

***Note:**

- i) This is only a sample of Financial Bid document, Bidders are requested to upload the financial bid in BOQ format on CPPP only and in no case the same should be submitted in Technical Bid as it will lead to automatic cancellation of the bid**
- ii) Bidders please Read the heading of the column before filling up the form.**

CHECKLIST (To be uploaded with Technical Bid)

S.No.	Document to be uploaded in Technical bid on CPPP	Whether Uploaded (Yes/No)
1.	Filled Details as per Annexure-B along with Complete tender document duly sealed and signed	
2.	Scanned copy of EMD Document/ Exemption Certificate for same (Whichever is valid)	
3.	Scanned copy of Registration of the Bidder & Copy of License of retailing fertilizers.	
4.	Scanned copy of PAN & GSTIN Registration. (all scanned and combined in one pdf)	
5.	Proof of three supply orders worth Rupees 10 lakh each in last 3 years for supply in ICAR/Government/Semi-Govt./Govt. undertaking / University with duly filled Annexure-D	
6.	Scanned copy of duly signed (by CA or Banker) & filled Annexure - E	
7.	Scanned copies of income tax returns for the last 3 years (Financial Year 2017-18, 2018-19, 2019-20)	
8.	Certificate as per Annexure - C	
9.	Filled Annexure - A	
10.	Details of products like composition/Quality standards for the Quoted items on company letter head or catalogue of same	

COMMERCIAL DETAILS

(To be submitted on Firm's Letter head)

1.	Name and Address of Bidder	
2.	Telephone No. / Mobile No. / FAX No.	
3.	Email ID	
4.	Month and Year of Establishment	
5.	PAN and GSTIN Number	
6.	EMD Details	
7.	Local Office Address in Hyderabad/Secunderabad	

SIGNATURE OF THE BIDDER & STAMP

Date:

Place:

Note: The tenderer with seal should sign each page of the tender and upload same along with Annexure – B as one pdf

UNDERTAKING

(To be submitted on Firm's Letter head)

I/We have read and understood General Terms and Conditions contained in the ICAR-NAARM's Tender. I/We do hereby declare that all the details provided in this tender bid are true to the best of my/our knowledge and belief and any misrepresentation of facts will render me/us liable to any action as may be deemed fit by ICAR-NAARM, Hyderabad.

I/We do hereby also accept ICAR-NAARM have the right to accept or reject this application and not to issue invitation to Tender to me/us.

I/We undertake to communicate promptly to ICAR-NAARM any changes in the condition or working of the firm. It is also certified that we have not been blacklisted by any organization of Government of India including Central Vigilance commission (CVC) in the last three years. The undersigned is fully authorized to sign and submit this application form on behalf of the organization, he/she represent. We authorize ICAR-NAARM to approach individuals, employees, firms and corporations to verify our competence and general reputation.

AUTHORISED SIGNATORY OF THE FIRM WITH SEAL

Place:

Dated:

RELEVANT WORK EXPERIENCE DETAILS

(To be submitted on Firm's Letter head)

Sr. No.	Name of the Deptt. Organization where Supply was done	Supply Date	Order	Supply Value	Order
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					

AUTHORISED SIGNATORY OF THE FIRM WITH SEAL

Place:

Dated:

Note: While uploading this annexure in CPPP bidder should make sure that supply orders are also uploaded along with this in one single pdf

AGENCY TURNOVER

(To be submitted on chartered Accountant's Letter head)

Name of the Firm : _____

GSTIN & PAN Details : _____

Period	Turnover
2017-18	
2018-19	
2019-20	

It is certified that the details provided above are correct and I have gone through relevant records to come out with the figures quoted above.

SIGN AND SEAL
Authorized Chartered Accountant

Place:

Dated: