

ICAR-NATIONAL ACADEMY OF AGRICULTURAL RESEARCH MANAGEMENT
Rajendranagar, Hyderabad – 500030, TS

F.No.2-645/20-A.I
April 18, 2023

CIRCULAR

This is in continuation of the Office Circular of even number dated 14.02.2023.

It is once again to emphasize that **all the employees including project staff, contractual / outsourced personnel should follow the office timings i.e., from 09.00 A.M. to 05.30 P.M. strictly.** Shri S.Rajukumar, Technical Officer and Nodal Officer for AEBAS will continue to send the attendance reports to all the respective in-charges fortnightly.

All the controlling officers should bring the contents of this circular to the notice of all the employees under their control and monitor their attendance.

This is issued with the approval of the Competent Authority.


18.4.23
(Mukul Raj Singh)
Senior Admin.Officer

Distribution (through NAARM Webmail):

1. **All employees of the Academy**
2. PS to Director
3. PS to Joint Director
4. PA to CAO(SG)
5. PS to Comptroller
6. Nodal Officer, AEBAS and MIS/FMS
7. ICAR-NAARM Website
8. Guard File (Estt.Section)