



**a-IDEA**

*Association for Innovation Development of Entrepreneurship in Agriculture*

Technology Business Incubator

**ICAR- NATIONAL ACADEMY OF AGRICULTURAL RESEARCH MANAGEMENT**

*Rajendranagar, Hyderabad, Telangana - 500 030.*



## Job Description for Program Associate

a-IDEA, NAARM-TBI, requires **Program Associate (one)** on contractual basis to look after the Incubator operations such as understanding start-ups needs, team coordination, work on the Due diligence of the grantees utilised fund and business development. The duration of the contractual engagement is for **six months** or co-terminus with the project.

### Essential Qualifications:

Any Graduate from the reputed institutions with working experience of one year.

### Job description:

- To assist the Project Manager for Incubation of startups.
- Conducting Due diligence and submitting reports to the concerned committees.
- Submitting various reports like quarterly progress reports and success stories of the Startups.

**Consolidate emoluments (per month):** Rs.30,000/- per month.

### How to apply:

Interested candidates may walk-in for the said post along with resume and certificates on 29 May 2024 as per the time given. No TA and DA will be provided. For any further quires please contact Ms. Latha (8019520657).

Date: 29 May 2024

Time: 10:00 am

Venue: a-IDEA, NAARM-TBI, Rajendranagar, Hyderabad-500030.

**Chief Executive Officer**