



Bid Number/बोली क्रमांक (बिड संख्या):  
GEM/2025/B/5951524  
Dated/दिनांक : 14-02-2025

### Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	07-03-2025 18:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	07-03-2025 18:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	150 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Agriculture And Farmers Welfare
Department Name/विभाग का नाम	Department Of Agricultural Research And Education (dare)
Organisation Name/संगठन का नाम	Indian Council Of Agricultural Research (icar)
Office Name/कार्यालय का नाम	Icar-national Academy Of Agricultural Research Management (icar-naarm)
क्रेता ईमेल/Buyer Email	rukmani@icar.gov.in
Item Category/मद केटेगरी	Monthly Basis Cab & Taxi Hiring Services - Sedan; 2500 km x 320 hours; Local 24*7 , Vehicle Hiring Service - Per Vehicle-Day basis - Sedan; 2021, 2022, 2023, 2024, 2025; Local; Plain; 80Kms x 10Hrs; Round Trip , Vehicle Hiring Service - Per Vehicle-Day basis - Premium SUV/MUV; 2021, 2022, 2023, 2024, 2025; Local; Plain; 80Kms x 10Hrs; Round Trip , Vehicle Hiring Service - Per Vehicle-Day basis - Sedan; 2021, 2022, 2023, 2024, 2025; Outstation; Plain; 400Kms x 12Hrs; Round Trip , Vehicle Hiring Service - Per Vehicle-Day basis - SUV/MUV; 2021, 2022, 2023, 2024, 2025; Outstation; Plain; 500Kms x 24Hrs; Round Trip , Vehicle Hiring Service - Per Vehicle-Day basis - SUV/MUV; 2021, 2022, 2023, 2024, 2025; Outstation; Plain; 400Kms x 12Hrs; Round Trip
Contract Period/अनुबंध अवधि	1 Year(s)
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	2 Year (s)
Past Experience of Similar Services required/इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है	Yes
MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट	No
Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट	No

<b>Bid Details/बिड विवरण</b>	
<b>Document required from seller/विक्रेता से मांगे गए दस्तावेज़</b>	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
<b>Do you want to show documents uploaded by bidders to all bidders participated in bid?/</b>	Yes
<b>Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया</b>	No
<b>Type of Bid/बिड का प्रकार</b>	Two Packet Bid
<b>Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय</b>	3 Days
<b>Estimated Bid Value/अनुमानित बिड मूल्य</b>	1880000
<b>Evaluation Method/मूल्यांकन पद्धति</b>	Item wise evaluation/
<b>Financial Document Indicating Price Breakup Required/मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है</b>	Yes
<b>Arbitration Clause</b>	No
<b>Mediation Clause</b>	No

**EMD Detail/ईएमडी विवरण**

Required/आवश्यकता	No
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**ePBG Detail/ईपीबीजी विवरण**

Advisory Bank/एडवाइजरी बैंक	State Bank of India
ePBG Percentage(%) /ईपीबीजी प्रतिशत (%)	3.00
Duration of ePBG required (Months)/ईपीबीजी की अपेक्षित अवधि (महीने).	18

(a). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

**Beneficiary/लाभार्थी :**

DIRECTOR

ICAR-National Academy Of Agricultural Research Management (ICAR-NAARM), Department of Agricultural Research and Education (DARE), Indian Council of Agricultural Research (ICAR), Ministry of Agriculture and Farmers Welfare, Rajendranagar, Hyderabad 500 030  
(Director)

**MII Compliance/एमआईआई अनुपालन**

MII Compliance/एमआईआई अनुपालन	Yes
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**MSE Purchase Preference/एमएसई खरीद वरीयता**

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
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1. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

2. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-line in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.

3. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

4. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

**Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा**

**Scope of Work:**[1739517999.pdf](#)

**Evaluation Method ( Item Wise Evaluation Method )**

Contract will be awarded schedulewise and the determination of L1 will be done separately for each schedule. The details of item-consignee combination covered under each schedule are as under:

Evaluated on Schedules	Estimated Value	Item/Category	Quantity
Schedule 1	1500000	Monthly Basis Cab & Taxi Hiring Services - Sedan; 2500 Km X 320 Hours; Local 24*7	Number of Vehicles Required : 2

Schedule 2	40000	Vehicle Hiring Service - Per Vehicle-day Basis - Sedan; 2021, 2022, 2023, 2024, 2025; Local; Plain; 80kms X 10hrs; Round Trip	Number of Vehicle-Days Required within the Contract Period : 1
Schedule 3	70000	Vehicle Hiring Service - Per Vehicle-day Basis - Premium Suv/muv; 2021, 2022, 2023, 2024, 2025; Local; Plain; 80kms X 10hrs; Round Trip	Number of Vehicle-Days Required within the Contract Period : 1
Schedule 4	80000	Vehicle Hiring Service - Per Vehicle-day Basis - Sedan; 2021, 2022, 2023, 2024, 2025; Outstation; Plain; 400kms X 12hrs; Round Trip	Number of Vehicle-Days Required within the Contract Period : 1
Schedule 5	90000	Vehicle Hiring Service - Per Vehicle-day Basis - Suv/muv; 2021, 2022, 2023, 2024, 2025; Outstation; Plain; 500kms X 24hrs; Round Trip	Number of Vehicle-Days Required within the Contract Period : 1
Schedule 6	100000	Vehicle Hiring Service - Per Vehicle-day Basis - Suv/muv; 2021, 2022, 2023, 2024, 2025; Outstation; Plain; 400kms X 12hrs; Round Trip	Number of Vehicle-Days Required within the Contract Period : 1

## Monthly Basis Cab & Taxi Hiring Services - Sedan; 2500 Km X 320 Hours; Local 24\*7 ( 2 )

### Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
<b>Core</b>	
Vehicle Type	Sedan
Type of car (Please select at least 3 options)	Honda Amaze , Maruti Suzuki Dzire , Toyota Etios
Usage Variant	2500 km x 320 hours
Type of Service	Local 24*7
Year of Vehicle Model	2021 , 2022 , 2023 , 2024 , 2025
Km Travelled	Upto 50,000 Kms
Air Conditioning Requirement	A/C
Area of Operation	Plains
Fuel Type	Any
<b>Addon(s)/एडऑन</b>	

### Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Vehicles Required	Additional Requirement/अतिरिक्त आवश्यकता
1	Mukul Raj Singh	500030, ICAR-National Academy of Agricultural Research Management (ICAR-NAARM), Rajendranagar, Hyderabad	2	<ul style="list-style-type: none"> <li>Duration in Months for which service is required : 2</li> </ul>

**Vehicle Hiring Service - Per Vehicle-Day Basis - Sedan; 2021, 2022, 2023, 2024, 2025; Local; Plain; 80Kms X 10Hrs; Round Trip ( 1 )**

**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification	Values
<b>Core</b>	
State	NA
District	NA
Zipcode	NA
Vehicle Type	Sedan
Vehicle Brand	Honda Amaze , Maruti Dzire , Maruti Ertiga
Year of Manufacturing	2021 , 2022 , 2023 , 2024 , 2025
Type of Service	Local
Type of Terrain	Plain
Usage Variant	80Kms x 10Hrs
Trip Type	Round Trip
Air Conditioning Required	AC
Vintage Km(s)	0-25,000 kms , 25,000-50,000 kms
Fuel Type	Any
<b>Addon(s)/एडऑन</b>	
Night Hault	NA

**Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Vehicle-Days Required within the Contract Period	Additional Requirement/अतिरिक्त आवश्यकता
1	Mukul Rajsingh	500030,ICAR-National Academy of Agricultural Research Management (ICAR-NAARM), Rajendranagar, Hyderabad	1	<ul style="list-style-type: none"> <li>Maximum No. of Vehicles required in a Day/Event : 1</li> </ul>

**Vehicle Hiring Service - Per Vehicle-Day Basis - Premium SUV/MUV; 2021, 2022, 2023, 2024, 2025; Local; Plain; 80Kms X 10Hrs; Round Trip ( 1 )**

**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification	Values
<b>Core</b>	
State	NA
District	NA
Zipcode	NA
Vehicle Type	Premium SUV/MUV
Vehicle Brand	Hyundai Creta , Maruti Ertiga , Toyota Innova
Year of Manufacturing	2021 , 2022 , 2023 , 2024 , 2025
Type of Service	Local
Type of Terrain	Plain
Usage Variant	80Kms x 10Hrs
Trip Type	Round Trip
Air Conditioning Required	AC
Vintage Km(s)	0-25,000 kms , 25,000-50,000 kms
Fuel Type	Any
<b>Addon(s)/एडऑन</b>	
Night Hault	NA

**Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Vehicle-Days Required within the Contract Period	Additional Requirement/अतिरिक्त आवश्यकता
1	Mukul Rajsingh	500030, ICAR-National Academy of Agricultural Research Management (ICAR-NAARM), Rajendranagar, Hyderabad	1	<ul style="list-style-type: none"> <li>Maximum No. of Vehicles required in a Day/Event : 1</li> </ul>

**Vehicle Hiring Service - Per Vehicle-Day Basis - Sedan; 2021, 2022, 2023, 2024, 2025; Outstation; Plain; 400Kms X 12Hrs; Round Trip ( 1 )**

**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification	Values
<b>Core</b>	
State	NA
District	NA
Zipcode	NA
Vehicle Type	Sedan
Vehicle Brand	Honda Amaze , Maruti Dzire , Maruti Ertiga
Year of Manufacturing	2021 , 2022 , 2023 , 2024 , 2025
Type of Service	Outstation
Type of Terrain	Plain
Usage Variant	400Kms x 12Hrs
Trip Type	Round Trip
Air Conditioning Required	AC
Vintage Km(s)	0-25,000 kms , 25,000-50,000 kms
Fuel Type	Any
<b>Addon(s)/एडऑन</b>	
Night Hault	NA

**Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Vehicle-Days Required within the Contract Period	Additional Requirement/अतिरिक्त आवश्यकता
1	Mukul Rajsingh	500030,ICAR-National Academy of Agricultural Research Management (ICAR-NAARM), Rajendranagar, Hyderabad	1	<ul style="list-style-type: none"> <li>Maximum No. of Vehicles required in a Day/Event : 1</li> </ul>

**Vehicle Hiring Service - Per Vehicle-Day Basis - SUV/MUV; 2021, 2022, 2023, 2024, 2025; Outstation; Plain; 500Kms X 24Hrs; Round Trip ( 1 )**

**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification	Values
<b>Core</b>	
State	NA
District	NA
Zipcode	NA
Vehicle Type	SUV/MUV
Vehicle Brand	Hyundai Creta , Maruti Ertiga , Toyota Innova , Toyota Crysta
Year of Manufacturing	2021 , 2022 , 2023 , 2024 , 2025
Type of Service	Outstation
Type of Terrain	Plain
Usage Variant	500Kms x 24Hrs
Trip Type	Round Trip
Air Conditioning Required	AC
Vintage Km(s)	0-25,000 kms , 25,000-50,000 kms
Fuel Type	Any
<b>Addon(s)/एडऑन</b>	
Night Hault	NA

**Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Vehicle-Days Required within the Contract Period	Additional Requirement/अतिरिक्त आवश्यकता
1	Mukul Rajsingh	500030,ICAR-National Academy of Agricultural Research Management (ICAR-NAARM), Rajendranagar, Hyderabad	1	<ul style="list-style-type: none"> <li>Maximum No. of Vehicles required in a Day/Event : 1</li> </ul>

**Vehicle Hiring Service - Per Vehicle-Day Basis - SUV/MUV; 2021, 2022, 2023, 2024, 2025; Outstation; Plain; 400Kms X 12Hrs; Round Trip ( 1 )**

**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification	Values
<b>Core</b>	
State	NA
District	NA
Zipcode	NA
Vehicle Type	SUV/MUV
Vehicle Brand	Hyundai Creta , Maruti Ertiga , Toyota Innova , Toyota Crysta
Year of Manufacturing	2021 , 2022 , 2023 , 2024 , 2025
Type of Service	Outstation
Type of Terrain	Plain
Usage Variant	400Kms x 12Hrs
Trip Type	Round Trip
Air Conditioning Required	AC
Vintage Km(s)	0-25,000 kms , 25,000-50,000 kms
Fuel Type	Any
<b>Addon(s)/एडऑन</b>	
Night Hault	NA

**Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Vehicle-Days Required within the Contract Period	Additional Requirement/अतिरिक्त आवश्यकता
1	Mukul Rajsingh	500030,ICAR-National Academy of Agricultural Research Management (ICAR-NAARM), Rajendranagar, Hyderabad	1	<ul style="list-style-type: none"> <li>Maximum No. of Vehicles required in a Day/Event : 1</li> </ul>

## Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

### 1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

### 2. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

Security Deposit is Rs.60,000/- as mentioned in the tender document, ATC Point No. 7

## Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.

11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

**All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.**

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---