



भा. कृ. अनु. प. - राष्ट्रीय कृषि अनुसंधान प्रबंध अकादमी
राजेन्द्रनगर, हैदराबाद-५०००३०, तेलंगाणा, भारत
ICAR - National Academy of Agricultural Research Management
(ISO 9001:2015 Certified)
Rajendranagar, Hyderabad – 500 030, Telangana, India.
<https://naarm.org.in>
Phone No. 040-24581 406 / 222



F.No.2-523/25-A.I

JOB NOTIFICATION

Dt.22.04.2025

Walk-in-interviews for engagement / hiring of **Young Professional-II (08 positions)** purely on temporary and contractual basis will be held at this Academy. For further details like eligibility criteria, terms & conditions, date & time of interview etc., interested candidates may visit ICAR-NAARM Website : <https://naarm.org.in> on or after **22.04.2025**.

DIRECTOR

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WALK-IN-INTERVIEW

Candidates fulfilling the following eligibility criteria are invited to attend **Walk-in-interview** for engagement / hiring of **Young Professional-II (08 positions)** purely temporary on contractual and short-term basis to work under the various Divisions / Service Units / Sections / time bound Projects at **ICAR-NAARM, Rajendranagar, Hyderabad-500 030, Telangana**. The eligibility criteria and other terms and conditions for the position are as under:

#	Name of the Section / Project	Name of the position	No. of positions	Date & Time for Walk in Interview	Qualifications Essential as well as Desirable and Job description as indicated in the proposals	
					Essential Qualifications	Desirable qualifications & Job Description
1	2	3	4	5	6	7
1.	ICM Division	Young Professional-II	01	05.05.25 9.00 am	Degree with atleast 60% marks in Mass Communication / Journalism OR PG Diploma in Mass Communication / Journalism Minimum one (01) year of working experience in content creation for Print Media / Electronic Media / Social Media	Job Description: <ul style="list-style-type: none"> • Able to write high quality, engaging, and accurate content for various platforms, including articles, reports, social media and newsletters • Social Media promotion of Academy's activities to reach different stakeholders • Collaborate with faculty / students to produce videos and other multimedia content Desirable: <ul style="list-style-type: none"> • Excellent English Language skills in Editing and Writing • Editing / Writing Skills in Hindi
2	ESM Division	Young Professional-II	01	06.05.25 9.00 am	Post Graduate in Agricultural and allied Sciences	Job Description: <ul style="list-style-type: none"> • Content production of educational technology and management, as per requirement of Certificate courses on Educational Technology and Teaching Management. • Reviewing the write-ups / scientific content, reviewing the assignments, writing scientific papers, organizing examinations etc. Desirable : <ul style="list-style-type: none"> • Having doctorate in Agricultural and allied sciences • Proven experience in educational management and technology
3.	AEBAS and e-Office	Young Professional-II	01	06.05.25 9.00 am	Graduate in Engineering with at least 60% marks in Computer Science / Information Technology with one year experience in the relevant field. OR Masters in Computer Application / Information Technology / Computer Science	<ul style="list-style-type: none"> • To assist all staff in all functional areas of e-Office version 7, e-HRMS and AEBAS, and to perform other duties as allocated by the supervisor from time to time.

#	Name of the Section / Project	Name of the position	No. of positions	Date & Time for Walk in Interview	Qualifications Essential as well as Desirable and Job description as indicated in the proposals	
					Essential Qualifications	Desirable qualifications & Job Description
4.	Electrical Unit	Young Professional-II	02	06.05.25 9.00 am	<p>B.E. / B.Tech. / AMIE or Equivalent Graduation with at least 60% marks in Electrical Engineering / Electrical & Electronics Engineering with One-year experience in the relevant field.</p> <p>OR</p> <p>M.E. / M.Tech in Electrical Engineering / Electrical & Electronics Engineering</p>	<p>Job Description:</p> <ul style="list-style-type: none"> • Required to assist / monitor ongoing Electrical Works, Coordinating with CPWD officials, maintaining day to day regular activities in Electrical Section • Assist in telephone line diagnosis, solar panel, solar LED street lights, electrical fittings, knowledge in solar rooftop PV panels, knowledge in CT&PT, HT&LT UG-Electrical Cable and AC Plants, Tower Type ACs, Casette Type ACs, Split ACs etc. • Supervising of works as and when assigned by OIC, Electricals • Day to day monitoring & coordinating the electrical related works with the electrical outsourced technicians in the Electrical Section to upkeep and repair and resolve the problems of electrical, telephones, LT and HT related electrical issues and maintenance of the AMC personnel from time to time. • To look after electrical problems in the NAARM Residential Quarters, Streetlights etc. in the campus. Regular monitoring of the Solar System Plant and also checking the connected batteries to UPS for streetlight illumination purpose for the campus and checking the distilled water level and filling the distilled water whenever required. Also to look after the working condition of the Bore wells in the campus. <p>Desirable:</p> <ul style="list-style-type: none"> • Good knowledge of English, Hindi and Computers (word Processing, PPT presentations, Excel Sheets, online applications and internet applications)
5.	Administration	Young Professional-II	01	07.05.25 9.00 am	<p>Graduates with atleast 60% marks in Computer Science / Information Technology / Computer Applications / Software Engineering with one year Experience in the relevant filed.</p>	<p>Job Description:</p> <ul style="list-style-type: none"> • Supporting activities of day to day office work and trainings to be organized by Administration <p>Desirable:</p> <ul style="list-style-type: none"> • Fluent in writing oral communication • Working knowledge of MS-Word / Excel / PowerPoint and Virtual Meeting Platforms
6.	Audit & Accounts Section	Young Professional-II	01	07.05.25 9.00 am	<p>B.Com / BBA / BBS with minimum of 60% marks from a recognized University / College and CA (Inter) / ICWA (Inter) / CS (Inter) with minimum of one year experience in the relevant filed.</p> <p>OR</p> <p>B.Com / BBA / BBS with minimum of 60% marks from a recognized University / College and MBA (Finance) or equivalent with minimum of 60% marks from a recognized Institution with minimum one year of experience in the relevant field.</p>	<p>Desirable:</p> <p>Knowledge of IT applications, Virtual meeting platforms and computer skills (MS Work, Excel, PowerPoint, Tally etc. will be an added advantage</p>
7	XSM Division	Young Professional-II	01	08.05.25 9.00 am	<p>Post Graduate Degree in Agricultural Extension</p>	<p>Job Description:</p> <ul style="list-style-type: none"> • Assisting in implementation of project activities, arranging in capacity building programmes and organizing extension activities. <p>Desirable:</p> <ul style="list-style-type: none"> • Two Years experience in working within project related to Agricultural Extension

Terms & Conditions:**Young Professional-II (S.No.01 to 07)**

Name of the Position	Young Professional – II
No.of Positions	Eight (08)
Emoluments	Rs. 42,000/- (Fixed) per month
Duration	Initial engagement of YP will be for one year which is extendable for two more years (01 year at a time) subject to requirement of the services of the YP in the organization and satisfactory performance of the candidate after evaluation by an officer of the level of ADG / Director. Thus maximum duration of engagement of YP in the ICAR is three years (1+1+1).
Age Limit	The minimum age under Young Professional category will be 21 years and maximum 45 years as on date of walk-in-Interview with relaxable for SC/ST/OBC/PH/etc as per GOI/ICAR norms.
Mode of Engagement	Purely on Contract (Temporary) basis

1. All eligible candidates are advised to be **present at least one hour before scheduled time on the date of Interview for completing the certificates verification formality. No entry / registration will be entertained after 10.00 A.M.**
2. **Candidate having more than one eligible qualification shall have to choose only one for selection process.**
3. The position is purely temporary and will be filled on contractual basis till the termination of the scheme or as per the need, whichever is earlier. Duration of engagement can be curtailed/extended as per need and subject to performance of the candidate.
4. **Already employed candidate should provide NOC from their present employer, failing which, they will not be allowed to attend Walk-in-interview.**
5. The candidate should **bring hard copy of duly filled in application form with self-attested copies of certificates, a latest passport-size Photograph and Original documents along with experience certificate(s) if any, at the time of interview.**
6. Non-production of any of original certificates for verification at the time of Interview is liable to rejection of candidature. Any candidate who has deposited original certificates with the College / University / Employer should produce Custodian Certificate.
7. The appointment of selected candidate will be subject to the condition that he/she is declared medically fit for service by the prescribed Medical Authority.
8. No **TA/DA** will be paid to the candidates for attending the interview.
9. **If the turnover for walk-in-interview is more, the Academy may consider to extend the date of interview for the next day and also to have a written screening test.**
10. **Candidates are required to make the food arrangements on their own.**
11. The Candidates must follow the **COVID-19 guidelines** prescribed / issued by MHA / MH&FW, Govt.of India and local authorities at the time of walk-in-interview :
 - (i) **Wearing of mask**
 - (ii) **Physical distancing**
 - (iii) **Use of sanitizer and frequent hand washing with soap and water**
12. Director, ICAR-NAARM reserves the right to increase / decrease the number of vacancies as per requirement.
13. The decision of the Director, ICAR-NAARM / Principal Investigator of the project will be final and binding in all aspects.

Other Terms & Conditions:

- a) The engagement will not constitute a regular job or appointment of any nature in the ICAR-NAARM.
- b) Concealing of facts and canvassing in any form shall lead to disqualification or termination of candidature.
- c) Candidate should be willing to complete the allotted work in time. Work may be allotted based on the requirement of the Project / Unit.
- d) The working hours will be same as regular employees of ICAR. No extra benefits will be allowed for working beyond office hours.
- e) The selected candidates shall have to comply with the provisions of "The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013".

ICAR-National Academy of Agricultural Research Management Rajendranagar, Hyderabad – 500 030 (Job Notification / Advertisement F.No.2-523/25-A.I, dt.22.04.2025)		Latest Passport size photograph
Application for the post of : _____ (S.No.) _____		
Date of Walk-in-Interview : _____		

1.	Full Name in Block Letters			
2.	Father / Husband Name			
3.	Sex	Male / Female / Transgender		
4.	Date of Birth and Age as on date of walk-in-Interview (attach self-attested photo copy)	D.O.B.:	Age : _____ years	
5.	Category (Gen/SC/ST/OBC/PH) (attach self-attested photo copy) – the caste certificate must be in the prescribed format issued by Govt.of India.			
6.	Address for Communication with PIN Code			
	Contact No.	Mobile No :		
	E-mail			
7.	Educational Qualifications (from Highest degree onwards) Attach self-attested photo copy of Highest degree & Proof of date of birth (10 th Class, etc.,)			
	Qualifications	Board / Univ.	Division	% of Marks
	(a)			
	(b)			
	(c)			
	(d)			
8.	Experience if any (attach a self-attested photocopy)	Name of the Organization	Designation	Duration
9.	Other Information, if any			

UNDER TAKING

I do hereby declare and certify that the information furnished in the application are correct and true to the best of my knowledge and belief. I understand and agree that in the event of any information being found false or incorrect / incomplete or ineligibility being detected at any time before or after the test / selection, my candidature is liable to be rejected/ cancelled without notice. I shall be bound by the decision of Director, ICAR-NAARM, Hyderabad.

Place: _____

Date : _____

Signature of the Candidate _____

Name _____