



F.No. 5-614/2025-26/Generator Maintenance/A.III
30th May, 2025

NOTICE INVITING TENDER FOR

AMC (Non-Comprehensive) OF DIESEL GENERATORS & ITS ACCESSORIES AT ICAR-NAARM HYDERABAD

The Director, ICAR-NAARM invites Bids from the authorized Dealers / Contractors / Agencies who are having relevant experience for **Annual Maintenance Contract (non-comprehensive) of Diesel Generators & its Accessories at ICAR-NAARM, Rajendranagar, Hyderabad**. The bidders are requested to submit the bids online on GeM Portal. The details are as below :

S.No	Item Description	Quantity
A.	Annual Maintenance Contract (Non-Comprehensive) of Diesel Generators & its Accessories at ICAR-NAARM, Rajendranagar, Hyderabad	As per SCHEDULE I

Scope of Work along with Generator Details to be kept under AMC are available in Schedule – I of this tender document.

TERMS AND CONDITIONS

1.	Online bids on GeM are invited for and on behalf of the Director, ICAR – NAARM, from eligible authorized Dealers/Contractors/agencies for Annual Maintenance Contract of Diesel Generators & its Accessories at ICAR-NAARM, Rajendranagar, Hyderabad.
2.	All communications must be addressed to the Director, ICAR-NAARM, Rajendranagar, Hyderabad.
3.	Scope of Work : The detailed Scope of work for AMC (non-comprehensive) of Diesel Generators and its accessories are provided in Schedule – I of this tender document.
4.	<u>Eligibility Criteria:</u> a. Filled Annexure – A. b. Filled Details as per Annexure-B. c. Proof of at least two contracts related to AMC of Diesel Generators in Government/Public/Private Sector Undertakings of value Rs. 1 lakh or above during the last 2 financial years along with duly filled Annexure-C d. Scanned copy of Bid Security Declaration Form to be submitted on Company Letterhead as per Annexure – D e. The bidder may personally visit the site for surveying before submitting the bids. f. <i>"Bidder should have local office at Hyderabad/ Secunderabad and should share the details along with proof."</i>
5.	Rejection of tenders: Tenders not complying with any one of the above conditions are liable to be rejected. No correspondence in this regard will be entertained.
6.	Rates: The rates quoted by you should be inclusive of all taxes, transport, royalty, octroi etc. and all other incidentals. The rates should be quoted for 1 year and should be valid for entire contract period.
7.	Security Deposit: The successful bidder must furnish a Performance Security Deposit @ 5% on the total amount quoted which will be refunded / returned only after satisfactory completion of the contractual obligations including warranty. The Security Deposit should be in the form of Demand Draft, Fixed Deposit Receipt or Bank Guarantee (36 Months from the date of Award of AMC) from any commercial bank and on which no interest will be paid.
8.	If after finalization of the tender, the selected firm expresses its inability to complete the work at the quoted rates, thus failing in fulfilling the stipulated terms and conditions for award of the contract, then the Security Deposit amount is liable to be forfeited in total.

9.	Payment: The payment will be done quarterly (3 months). The vendor has to submit pre-receipted bill in triplicate in the name of Director, ICAR-NAARM, Hyderabad along with the joint inspection report for every month of quarter. On certification by end user regarding satisfactory services during the quarter the same will be processed for payment. The quarterly payment amount will be 25% of the annual rates quoted in the tender.
10.	Taxes / Duties: GST as applicable will be paid
11.	Acceptance of tender: Director, ICAR-NAARM reserves the right to accept or reject any of the tenders either in part or in full without assigning any reason thereof.
12.	Jurisdiction: All disputes including court proceedings shall be settled within the Hyderabad jurisdiction only.
13.	Liquidated damage: In case, the firm fails to maintain components and any such discrepancy leads to a down time a sum equivalent to 0.5% of the contract price per 6 hours shall be deducted from the Bill up to a maximum of 10% of the contract price. Once the maximum is reached, we may consider termination of the contract.
14.	Contract period: The contract period will be for 1 year and can be extended for two more years, one year at a time , on the same rates, terms and conditions based on satisfactory performance of the firm.

Schedule I

Items to be kept Under AMC (Non – Comprehensive)

S.No	Equipment	Qty	Installed	Capacity /Make	Location
1.	Generator S.No:DVO9013/1620063	1	11-03-2017	500 KVA Kirloskar	Substation- I
2.	Generator S.No:DV85202/1200002	1	16-07-2012	320 KVA, New Kirloskar	Substation- I
3.	Generator S.No:02-2145/1322752/HA294	1	25-03-2014	15 KVA Kirloskar	Substation- I
4.	Generator S.No:2RJO4279AR948249	1	21-10-1996	320 KVA, Old Caterpillar	Substation-I
5	Ruston Generator (old) S.No:32050860359	1	Approx > 30 years	160 KVA Ruston Greaves	Substation-II
6	Generator ESN No:84044191	1	2011-12	160 KVA, Cummins	Substation- I
7	Generator Genset Serial Number: 2000039 Engine Serial Number: 2020034 Engine Model: 6SL1500TA G2	1	March 2020	200 KVA, New KOEL Kirloskar	DRC Center

**ICAR-NAARM
Hyderabad**

SCOPE OF WORK

The maintenance includes preventive maintenance /regular services of the Diesel Generators and all the accessories mentioned in the schedule for keeping the diesel Generators in perfect working condition at all times during the period of the AMC. Also for any unscheduled call for corrective and maintenance service, appropriate steps to be taken in time to set right the full functioning of the Diesel Generators. The respective authorized firm should take up the maintenance of the Generators at the Academy.

1. During the AMC period the firm should **visit monthly i.e. 12 Visits per Annum** and it includes the checking and ensuring proper functioning, all engine parameters and ensuring trouble free performance, checking the total electrical circuit of the DG Set, to check all the preventive maintenance of the DG Set, checking of oil levels and its related leaks and top ups, replacing the engine oil, coolant, filters, gaskets etc and all related parameters of the Generator during the AMC period.
2. The firm should undertake to arrange genuine spares of the diesel engine, alternator and AMF panel as and when required within two working days for overhauling and major overhauling of the engine, alternator repairs, B-Check of the DG Set as per DG set standards.
3. Checking of all parameters of Generator, Cooling Systems, Air Intake, Fuel parameters, Exhaust System, Running of Generator parameter like vibration, noise or any unusual look etc, Maintenance schedule of Alternator etc.

CUSTOMER SCOPE

1. Perform daily check of the following, viz., Engine oil level, top up if required; Radiator water level, top up if required; Diesel level; Battery distill water level, top up if low.
2. Shall pay extra at actual for the parts used on the engine / panel while carrying out repairs, including self-starter, fuel pump, charging alternator / dynamo, radiator & Main Alternator
3. Shall pay on submission of quotation for filters, engine oils, batteries and any spare parts of the DG Set as and when required as per the standards of DG Set.
4. Service charges for top overhauling and major overhauling of the engine / main alternator charges extra.
5. The firm should undertake to arrange genuine spares of the diesel engine, alternator and AMF panel as and when required within two working days

Annexure - A

CHECKLIST (To be uploaded with Technical Bid)

S. No.	Document to be uploaded in Technical bid on GeM Portal	Whether Uploaded (Yes/No)
1.	Scanned Copy of PAN and GSTIN	
2.	Filled Annexure – A.	
3.	Filled Details as per Annexure – B	
4.	Proof of at least two contracts related to AMC of Generators in Government/Public/Private Sector Undertakings of value Rs. 1 lakh or above during the last 2 financial years along with duly filled Annexure-C	
5.	Scanned copy of Bid Security Declaration Form to be submitted on Company Letterhead as per Annexure – D	
6.	Proof of local office at Hyderabad/ Secunderabad	

COMMERCIAL DETAILS

(To be submitted on Firm's Letter head)

1.	Name and Address of Bidder	
2.	Telephone No. / Mobile No. / FAX No.	
3.	Email ID	
4.	Month and Year of Establishment	
5.	PAN and GSTIN Number	
6.	Bid Security Declaration Form	
7.	Local Office Address in Hyderabad / Secunderabad	

SIGNATURE OF THE BIDDER & STAMP

Date:

Place:

RELEVANT WORK EXPERIENCE DETAILS

(To be submitted on Firm's Letter head)

Sr. No.	Name of the Dept. Organization where similar supply was made	Period		Value of the Contract in Rs.
		From	To	
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				

AUTHORISED SIGNATORY OF THE FIRM WITH SEAL

Place:

Dated:

UNDERTAKING

(To be submitted on Firm's Letter head)

To
The Director
ICAR-NAARM
Rajendranagar
Hyderabad 500 030

Sir,

I/We have read and understood General Terms and Conditions contained in the ICAR-NAARM's Tender. I/We do hereby declare that all the details provided in this tender bid are true to the best of my/our knowledge and belief and any misrepresentation of facts will render me/us liable to any action as may be deemed fit by ICAR-NAARM, Hyderabad.

I/We do hereby also accept ICAR-NAARM have the right to accept or reject this application and not to issue invitation to Tender to me/us.

I/We undertake to communicate promptly to ICAR-NAARM any changes in the condition or working of the firm. It is also certified that we have not been blacklisted by any organization of Government of India including Central Vigilance commission (CVC) in the last three years. The undersigned is fully authorized to sign and submit this application form on behalf of the organization, he/she represent. We authorize ICAR-NAARM to approach individuals, employees, firms and corporations to verify our competence and general reputation.

I/We do hereby also certify that we have all the required expertise in the field for which bids are being invited by ICAR-NAARM.

Signature of Authorized signatory with company seal

Sample of BOQ

(To be filled and uploaded in GeM Bid as per the format there)

Item Num	Item Title	Item Description	Item Quar	Unit of Measure	Consignee	Delivery Period (In number of days)
1	Generator S No DV09013 1620063 500 KVA KIRLOSKAR at Substation I	As per Schedule I of the Tender docu	1	UNIT AS PER SCHEDULE I	ao.stores	365
2	DV85202 1200002 320 New Kirloskar Generator at Substation I	As per Schedule I of the Tender docu	1	UNIT AS PER SCHEDULE I	ao.stores	365
3	S No 02 2145 1322752 HA 294 Generator 15 KVA Kirloskar at Substation I	As per Schedule I of the Tender docu	1	UNIT AS PER SCHEDULE I	ao.stores	365
4	S No 2RJO4279AR948249 320 KVA Old Caterpillar at Substation I	As per Schedule I of the Tender docu	1	UNIT AS PER SCHEDULE I	ao.stores	365
5	Ruston Generator Old S No 32050860359 650 KVA Ruston Greeves at Substation II	As per Schedule I of the Tender docu	1	UNIT AS PER SCHEDULE I	ao.stores	365
6	Generator ESN 84044191 160 KVA Cummins at Substation I	As per Schedule I of the Tender docu	1	UNIT AS PER SCHEDULE I	ao.stoers	365
7	Generator Genset 2000039 Engine serial number 2020034 Engine Model 6 200 KVA New Koe As per Schedule I of the Tender docu	As per Schedule I of the Tender docu	1	UNIT AS PER SCHEDULE I	ao.stoers	365
9						
10						
11						
12						
13						
14						