



भा. कृ. अनु. प. - राष्ट्रीय कृषि अनुसंधान प्रबंध अकादमी
राजेन्द्रनगर, हैदराबाद-५०००३०, तेलंगाणा, भारत
ICAR - National Academy of Agricultural Research Management
(ISO 9001:2015 Certified)
Rajendranagar, Hyderabad – 500 030, Telangana, India.
<https://naarm.org.in>
Phone No. 040-24581382/ 406

F.No.2-523/26-A.I

JOB NOTIFICATION

February 04, 2026

Walk-in-Interviews for engagement/ hiring of **Young Professionals (06 positions)**, purely temporary on contractual and short-term basis, will be held at this Academy. For further details regarding eligibility criteria, terms & conditions, date & time of interview etc., interested candidates may visit ICAR-NAARM Website: <https://naarm.org.in> on or after **06.02.2026**.

DIRECTOR



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WALK-IN-INTERVIEW

Candidates fulfilling the following eligibility criteria are invited to attend **Walk-in-interview** for engagement / hiring of **Young Professionals (06 positions)**, purely on a temporary, contractual and short-term basis to work under various Divisions / Units / Sections / time bound Projects **at ICAR-NAARM, Rajendranagar, Hyderabad-500030, Telangana**. The eligibility criteria and other terms and conditions for the position are as under:-

#	Name of the Division / Project / Unit / Section	Name of the position	No. of positions	Date & Time of Walk-in-Interview	Qualifications and Job description		
					Essential Qualifications	Desirable qualifications	Job Description
1	2	3	4	5	6	7	8
1.	Stores and Purchase section	Young Professional-II	01	25/02/2026 09.00 am	Graduate degree holders in Engineering/ Technology with at least 60% marks and one year working experience in relevant field.	<ul style="list-style-type: none"> • Knowledge in GST & IT deductions 	<ul style="list-style-type: none"> • Scrutiny and Processing of bills for payment. • Assisting the store-keeper in issue of Stores and receiving of procured materials. • Entering all the bills in relevant ledgers/ registers. • Preparation of data related to procurement through GeM portal.
2.	Cash and Bills Section	Young Professional-II	01	25/02/2026 09.00 am	Graduate degree holders in Engineering/ Technology with at least 60% marks and one year working experience in relevant field.	<ul style="list-style-type: none"> • Knowledge in processing and preparation of bills, scrutiny of medical bills, etc. • Proficiency in Computer applications like MS Office. • 3 years' working experience in the relevant areas of work. 	<ul style="list-style-type: none"> • Helping in scrutiny for timely clearing of Medical Bills - Outpatient and Inpatient Medical bills of staff, Pensioners and their family members. • Preparation of FVC Bills, PFMS Bills, Salaries of the project staff. • Helping in Processing of files in e-Office, PGDMA guest faculty honorarium bills, settlement of PGDMA placement drive bills, etc.

#	Name of the Division / Project / Unit / Section	Name of the position	No. of positions	Date & Time of Walk-in-Interview	Qualifications and Job description		
					Essential Qualifications	Desirable qualifications	Job Description
1	2	3	4	5	6	7	8
3.	Library Section	Young Professional-I	01	26/02/2026 09.00 am	Bachelor's degree or Higher degree in Computer Science, Computer Applications, Information Technology, Artificial Intelligence, or equivalent	<ul style="list-style-type: none"> • Knowledge in developing web and / or mobile applications. 	<ul style="list-style-type: none"> • Digitizing resources and developing web & mobile applications.
4.	Audit & Accounts Section	Young Professional-II	01	27/02/2026 09.00 am	<p>Postgraduate or Graduate degree holder in Business Administration</p> <p>OR</p> <p>B.Com/ BBA/ BBS (with minimum 60% marks) from a recognized University/ College and CA (Inter)/ ICWA (Inter)/ CS (Inter) (with minimum one year of experience in relevant field)</p> <p>OR</p> <p>B.Com/ BBA/ BBS with minimum 60% marks from a recognized University/ College and MBA (Finance) or equivalent (with minimum 60% marks) from a recognized Institution with minimum one year of experience in the relevant field.</p> <p>OR</p> <p>Graduate with atleast 60% marks in Computer Application/ Information Technology/ Computer Science with one year experience in the relevant field.</p>	<ul style="list-style-type: none"> • Knowledge of IT applications, Virtual meeting platforms and Computer Skills (MS Word, Excel, Power Point, Tally, etc.). 	<ul style="list-style-type: none"> • Supporting activities of day-to-day office work in both the areas
5.	Audit & Accounts Section	Young Professional-I	01	27/02/2026 09.00 am	<p>B.Com/ BBA/ BBS (with minimum 60% marks from a recognized University/ College with minimum one year of experience in relevant field)</p> <p>OR</p> <p>Graduate with atleast 60% marks in Computer Application/ Information</p>	<ul style="list-style-type: none"> • Knowledge of IT applications, Virtual meeting platforms and Computer Skills (MS Word, Excel, Power Point, Tally, etc.). 	<ul style="list-style-type: none"> • Supporting activities of day to day office work in both the areas

#	Name of the Division / Project / Unit / Section	Name of the position	No. of positions	Date & Time of Walk-in-Interview	Qualifications and Job description		
					Essential Qualifications	Desirable qualifications	Job Description
1	2	3	4	5	6	7	8
					Technology/ Computer Science		
6.	Bioinformatics and SCSP activities	Young Professional-II	01	02/03/2026 09.00 am	<p>Post Graduate Degree holders in Engineering/ Technology in the discipline of Computer Science/ IT / Computer Applications</p> <p>OR</p> <p>Master's degree in Computer Science/ Bioinformatics / Biotechnology/ Microbiology/ Biochemistry</p> <p>OR</p> <p>B.Tech with a minimum of 60% marks from recognized University as a regular student in Computer Science/ IT/ ECE / Agricultural Engineering with minimum of one (01) year experience in relevant field.</p>	<ul style="list-style-type: none"> Minimum 2 years' Experience in computer programming knowledge in Python/ PEARL/ R languages and computational biology along with knowledge on database management and knowledge on Bioinformatics tools. 	<ul style="list-style-type: none"> Responsibilities include developing Bioinformatics Databases and tools, applying AI techniques in Bioinformatics, Collecting and Analysing data using statistical tools, and managing SCSP-related files.

Terms & Conditions:**Young Professional-II (S.No. 1,2,4,6)**

Name of the Position	Young Professional – II
No. of Positions	Four (04)
Emoluments	Rs.42,000/- fixed per month
Duration	Initial engagement of YP will be for one year which is extendable for two more years (01 year at a time) subject to the requirements of the services of the YP in the organization and satisfactory performance of the candidate after evaluation by an officer of the level of ADG / Director. Thus, maximum duration of engagement of YP in the ICAR is three years (1+1+1).
Age Limit	The minimum age under Young Professional category will be 21 years and maximum 45 years as on date of walk-in-Interview with relaxation for SC / ST / OBC / PwBD / Ex-Servicemen, as per Gol / ICAR norms.
Mode of Engagement	Purely Temporary on Contract basis

Young Professional-I (S.No. 3,5)

Name of the Position	Young Professional – I
No.of Positions	Two (02)
Emoluments	Rs. 30,000/- (Fixed) per month
Duration	Initial engagement of YP will be for one year which is extendable for two more years (01 year at a time) subject to the requirements of the services of the YP in the organization and satisfactory performance of the candidate after evaluation by an officer of the level of ADG / Director. Thus, maximum duration of engagement of YP in the ICAR is three years (1+1+1).
Age Limit	The minimum age under Young Professional category will be 21 years and maximum 45 years as on date of walk-in-Interview with relaxation for SC / ST / OBC / PwBD / Ex-Servicemen, as per Gol / ICAR norms.
Mode of Engagement	Purely Temporary on Contract basis

Terms & Conditions:

1. All eligible candidates are advised to be **present at least one hour before scheduled time on the date of Interview for verification of certificates. No entry / registration will be entertained after 10.00 A.M.**
2. **Candidates having more than one eligible qualification shall have to choose only one for selection process.**
3. The position is purely temporary and will be filled on contractual basis till the termination of the scheme or as per the need, whichever is earlier. Duration of engagement can be curtailed / extended as per need and subject to performance of the candidate.
4. **Already employed candidates should provide NOC from their present employer, failing which, they will not be allowed to attend Walk-in-Interview.**
5. The candidate should **bring hard copy of duly filled in application form with self-attested copies of certificates of educational qualifications and experience certificate(s), if any, with Original documents along with a latest passport-size Photograph along with, at the time of interview.**
6. Non-production of any of original certificates for verification at the time of Interview is liable to rejection of candidature. Any candidate who has deposited original certificates with the College / University / Employer should produce **Custodian Certificate.**
7. The appointment of selected candidate will be subject to the condition that he / she is declared medically fit for service by the prescribed Medical Authority.
8. No **TA/DA** will be paid to the candidates for attending the interview.
9. **If the turnover for walk-in-interview is more, the Academy may consider to extend the date of interview for the next day and also to have a written screening test.**
10. **Candidates are required to make the food arrangements on their own.**
11. The Candidates must follow the **COVID-19 guidelines** prescribed / issued by MHA / MoH&FW, Govt.of India and local authorities at the time of Walk-in-Interview:
 - (i) **Wearing of mask**
 - (ii) **Physical distancing**
 - (iii) **Use of sanitizer and frequent hand washing with soap and water**
12. Director, ICAR-NAARM reserves the right to increase / decrease the number of vacancies as per requirement.
13. The decision of the Director, ICAR-NAARM / Principal Investigator of the project, will be final and binding in all aspects.

Other Terms & Conditions:

- a) The engagement will not constitute a regular job or appointment of any nature in the ICAR-NAARM.
 - b) Concealing of facts and canvassing in any form shall lead to disqualification or termination of candidature.
 - c) The candidate should be willing to complete the allotted work in time. Work may be allotted based on the requirement of the Project / Unit.
 - d) The working hours will be same as regular employees of ICAR. No extra benefits will be allowed for working beyond office hours.
 - e) The selected candidates shall have to comply with the provisions of "The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013".
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ICAR-National Academy of Agricultural Research Management Rajendranagar, Hyderabad – 500 030, Telangana (Job Notification / Advertisement Ref.: F.No.2-523/26-A.I, dt. . . .2026)		Latest Passport size photograph
Application for the post of: _____ (S.No.) _____		
Date of Walk-in-Interview : _____		

1.	Full Name in Block Letters				
2.	Father / Husband Name				
3.	Sex	Male / Female/ Transgender			
4.	Date of Birth and Age as on date of walk-in-Interview (attach self-attested photocopy)		D.O.B.:	Age: _____ years	
5.	Category (Gen/SC/ST/OBC/PH) (attach self-attested photocopy) – the caste certificate must be in the prescribed format issued by Govt.of India.				
6.	Address for Communication with PIN Code				
	Mobile No.				
	E-mail				
7.	Educational Qualifications (from Highest degree onwards) Attach self-attested photocopy of Highest degree & Proof of date of birth (10 th Class, etc.)				
		Qualifications	Board / Univ.	% of Marks	
		(a)			
		(b)			
		(c)			
	(d)				
8.	Experience if any (attach a self- attested photocopy)	Name of the Organization	Designation	Duration	
				Years	Months
9.	Other Information, if any				

UNDERTAKING

I do hereby declare and certify that the information furnished in the application is correct and true to the best of my knowledge and belief. I understand and agree that in the event of any information being found false or incorrect / incomplete or ineligibility being detected at any time before or after the test / selection, my candidature is liable to be rejected/ cancelled without notice. I shall be bound by the decision of Director, ICAR-NAARM, Hyderabad.

Date: _____

Place: _____

Signature of the Candidate _____

Name _____